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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in Civic Hall, Leeds on
Monday, 9th December, 2013 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
S Hamilton (Chair)	-	Moortown;
R Charlwood	-	Moortown;
A Sobel	-	Moortown;
G Hussain	-	Roundhay;
C Macniven	-	Roundhay;
B Urry	-	Roundhay;

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	

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5			APOLOGIES FOR ABSENCE	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 2nd September 2013</p>	1 - 8
8	Chapel Allerton; Moortown; Roundhay		<p>EMPLOYMENT AND SKILLS UPDATE</p> <p>To consider the report of the Head of Projects and Programmes, Employment and Skills providing an update on employment and skills activities in Leeds</p>	9 - 20
9	Chapel Allerton; Moortown; Roundhay		<p>AREA PUBLIC HEALTH UPDATE</p> <p>To receive the report of the North East Inner Area Committee Area Lead for Health and Wellbeing</p>	21 - 32
10	Chapel Allerton; Moortown; Roundhay		<p>WELLBEING FUND REVENUE BUDGET 2013/14</p> <p>To consider the report of the East North East Area Leader providing an update on the current position of the Wellbeing Fund revenue budget for 2013/14 and setting out applications made for funding for Members' consideration</p>	33 - 58

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11	Chapel Allerton; Moortown; Roundhay		<p>AREA UPDATE</p> <p>To consider the report of the East North East Area Leader providing an update on community engagement and priorities for the North East Inner Area Committee. The report also provides an update on the work to co-ordinate the Targeted Youth Work delegation to the Area Committee</p>	59 - 72
12	Chapel Allerton; Moortown; Roundhay		<p>ENVIRONMENTAL SERVICES - HALF YEAR PERFORMANCE UPDATE ON THE 2013/14 SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Locality Manager (East North East) providing a half year update on performance against the Service Level Agreement between the North East Inner Area Committee and the East North East Environmental Locality Team, covering the May to October 2013 period.</p>	73 - 80
13			<p>AREA CHAIRS FORUM MINUTES</p> <p>To note the minutes of the Area Chairs Forum meetings held Friday 6th September and Friday 4th October 2013 respectively</p>	81 - 92
14			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>To note the next meeting will be held on 27th January 2014 at 4.00pm in a Meeting Room, Reginald Centre, LS7</p>	

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Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 2ND SEPTEMBER, 2013

PRESENT: Councillor S Hamilton in the Chair

Councillors J Dowson, M Rafique, E Taylor,
G Hussain, R Charlwood, A Sobel and
B Urry

Apologies Councillor C Macniven

16 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

17 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

18 Late Items

No formal late items were added to the agenda however Members were verbally presented with an additional wellbeing application, "Agenda Item 13 Wellbeing Report" (Minute 28 refers).

19 Declaration of Disclosable Interests

No declarations of interest were made.

20 Apologies for Absence

Apologies for absence were received from Councillor Macniven.

21 Open Forum

No matters were raised under the Open Forum.

22 Minutes of the Previous Meeting

RESOLVED - That the minutes of the meeting held on 17th June 2013 be approved as a correct record.

23 Matters Arising

Minute No.7 West Yorkshire Fire Service Annual Report

Officers to contact Members about dates for attending a Young Fire-fighters session.

Minute No.9 Investing in Young People: Update on the Future of Youth Services and delegated Functions for Area Committees

It was confirmed to the Area Committee that Councillor Macniven is the Area Lead for Children.

Minute No.11 Local Authority Appointments to Outside Bodies

That in respect of the appointment to Community Action for Roundhay Elderly the further information requested on whether the Group still operated prior to an appointment being made be provided to Members of the Area Committee.

24 Update on Welfare Benefit changes

Sharon Hughes the Area Improvement Manager presented a report of the Chief Officer (Welfare and Benefits). The report provided an update of the impact of the welfare reforms at both a city-wide and ward-level basis and also provided information on arrangements that have been put in place to support tenants. The report also provided information about the Universal Credit programme and sought input from the Area Committee on how the programme of activity can work at a locality level.

David Longthorpe (Head of Customer and Housing Management) was also in attendance to answer Member's questions.

Members were pleased with the announcement that a Credit Union office opening on Roundhay Road but expressed concern that there is still no bank in Chapeltown. It was agreed that it was important to publicise the Credit Union as much as possible, specifically in Moortown where there is no public facing Council building. Members questioned officers as to whether there was a 'cash-in' 'cash-out' facility at the Reginald Centre. Dave Longthorpe informed the meeting about weekly Credit Union drop in at Moortown Housing Office, there is high demand for this service.

Members agreed that it was important that the Council identified people who might be vulnerable in terms of getting into debt and encourage them to become part of the Credit Union.

The shortage of one bedroomed flats in Leeds was discussed and what was being done to mitigate against this shortage, such as converting houses back into one bedroomed accommodation. Concerns raised by members that although this is needed the conversations may be very small. Members felt it was important to publicise the fact that that there has been no evictions.

Members requested that details of key staff who manage housing needs be circulated.

Members considered that a more detailed breakdown (at ward level) with regards to welfare benefits specifically relating to the North East Inner Area should be provided at a future meeting.

RESOLVED –

- (a) That officers provide information to Members as to whether there is a 'cash-in' 'cash-out' facility at the Reginald Centre;

- (b) That details of key staff who manage housing needs be circulated;
- (c) That a more detailed breakdown (at ward level) with regards to welfare benefits specifically relating to the North East Inner Area should be provided at a future meeting;
- (d) That the information about welfare reforms be noted;
- (e) That the information about the campaign against high cost lenders be noted; and
- (f) That the work going on in east north east to mitigate the impact of the changes be noted.

25 Children's Services - update

Paul Brenan Deputy Director of Children's Services presented a report of the Director of Children's Services. The report provided a six-monthly update. The report informed the Area Committee about local outcomes for children and young people, and aimed to support the involvement of the Area Committees in improving outcomes by providing an update on the work of the directorate and of the Leeds Children's Trust, including local children's cluster arrangements. The progress made against local and national agendas was also highlighted. The report summarised performance at Area Committee level, with a broader acknowledgement of city level performance. Key issues for Children's Services were highlighted, including Ofsted inspection, basic need, and child friendly city.

Gillian Mayfield, Targeted Services Area Lead (ENE) was also in attendance to help answer Member's questions.

Officers from Children's Services were informed that Councillor Macniven is the lead Member for Children for North East Inner and that a meeting to discuss issues in the area should be arranged with her.

Members sought to understand the relationship between social services staff and teachers in primary schools in terms of identifying specific needs and issues that children might have.

Discussion took place about the difficulties in parents getting a preferred place at primary schools for their children and that often this is not achieved. Members were informed that no new schools could be opened but that there is provision for schools to be expanded.

Members were concerned by the numbers of looked after children going up and considered what interventions could be made to stop this trend.

Members also noted that GCSE and A Level results had improved compared to last year.

RESOLVED –

- (a) That a meeting take place between Children's Services Officers and Councillor Macniven as lead Member for Children's in the North East Inner Area; and

(b) That the contents of the report be noted.

26 Investing in Young People: Update on the Future Direction of Youth Services and Delegated Functions for Area Committees

Sharon Hughes the Area Improvement Manager presented a report of the East North East Area Leader. The report provided the Area Committee with proposals for spending the budget delegated to the Area Committee for universal youth activities.

Universal youth activities can be defined as activities offering opportunities for play, arts, sport and cultural activities with young people age 8-17 years enabling young people to play, have fun, get creative, and have new experiences both after school and during the school holidays.

Members raised concerns about allocating money to projects that have already been funded by the Area Committee. It was considered that the money is for all children in the area and it needs to be allocated on a fair basis and that consideration should be given to interacting with existing youth forums and youth organisations. If there is a current list of youth groups and providers this is to be circulated to members.

RESOLVED -

- (a) To re-invest 50% of this year's Youth Activity Funding - £12,917 – into the 2013 Summer Holiday Activities programme;
- (b) That wellbeing sub group meet to discuss how to move this forward and that Youth Councils/School councils could be one methodology; and
- (c) To approve the allocation of the remaining £12,917 for 2013/14 to be done using consultation already carried out for the summer holiday programme.

27 Priority Neighbourhood Update Report

Kath Wood the Neighbourhood Manager presented a report of the East North East Area Leader the report outlined key areas of work that the new neighbourhood manager is currently focusing on. The report highlighted the achievements and the challenges faced and provided information on progress made to date.

The Area Committee were informed that the new Neighbourhood Manager commenced in post in May 2013 and has initially focussed on addressing key issues in the two priority neighbourhood areas, Meanwood (Seven Estates) and Chapeltown. Action Plans for both these areas have now been developed and each areas priorities have been updated.

Draft minutes to be approved at the meeting
to be held on Monday, 14th October, 2013

The Chair requested that more focus be given to the Queenshill and Brackenwood Estates.

Members felt that NEETs were a key issue for the North East Inner Area and that a detailed strategy is needed to identify where there are high levels of people not in employment education or training.

Members were concerned that apprenticeships in the area were not being filled by local people and that more local people should be encouraged to apply.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the new priorities identified for the Chapeltown and Meanwood 7 Estates, actions and initiatives developed be noted;
- (c) That the Area Committee contribute to the development of actions to address issues in priority Neighbourhoods in the Moortown and Roundhay Wards; and
- (d) That a progress report be brought back to a future meeting.

28 Area Update Report

Sharon Hughes the Area Improvement Manager presented a report of the East North East Area Leader. The report sought Area Committee approval for the proposed method of consultation for Autumn 2013 and fed back on community consultation and engagement over the last quarter. The report gave an update on consultation and progress made in relation to addressing the 2013/14 agreed priorities and highlights their RAG (Red, Amber or Green) status. The report also provided an update on work by the MAP (Moor Allerton Partnership) which is relevant to the Moortown ward.

The Area Committee agreed that residents need to be made better aware of work being undertaken. Further members raised the positive impact of inviting community champions to the Area Committee meeting and that initiatives like this should become more common place.

Members noted the only red flagged area of the Area Committee's priorities which is 'supporting allotments through reducing waiting lists and improving security' and considered this should continue to be monitored.

RESOLVED –

- (a) That the update on Community Consultation, Volunteer Thank You event arrangements, Moor Allerton Partnership and Area Committee priorities update be noted; and

- (b) That the proposed method of consultation for the autumn round of consultation be agreed.

29 Wellbeing Report

The East North East Area Leader submitted a report providing Members with an update on the current position of the revenue Wellbeing funding for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)
- Spreadsheet showing the breakdown of applications (Appendix 2 refers)

Sharon Hughes, Area Improvement Manager, presented the report and responded to Members' comments and queries.

The Area Committee were informed that Ramgharia Summer Holiday Activities did not take place due to Staff Illness. Ramgarhia Sports Centre requested they be permitted to run this during half term. The Area Committee rejected this proposal as they were funded £1450 to run activities in summer holidays. The Area Committee advised the group to submit a new application.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED-

- a) That the contents of the report and appendices be noted;
- b) That Approval be given to funding £1,500 towards Roundhay Junior Park Run;
- c) That approval be given to funding the £2,960 requested by the BHI – Identity Programme;
- d) That Ramgharia Summer Holiday Activities be advised to submit a new wellbeing application;
- e) That the Area Committee notes the current budget position and through ward member meetings, the issue regarding ward pots be addressed further by the East North East Area Leader with a report back to a future meeting.

30 Minutes of the Area Chairs Forum

The Area Chairs Forum minutes from Friday 3rd May 213 were presented to the Committee.

RESOLVED – That the minutes be noted.

31 Date and Time of the Next Meeting

Draft minutes to be approved at the meeting to be held on Monday, 14th October, 2013

The Next meeting will take place at 4pm on 14th October 2013 in the Reginald Centre.

Draft minutes to be approved at the meeting
to be held on Monday, 14th October, 2013

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Report of Head of Projects and Programmes, Employment and Skills

Report to Inner North East Area Committee

Date: 9 December 2013 (deferred from 14 October 2013)

Subject: Employment and Skills Update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Inner North East Area Committee with an update on employment and skills activities in Leeds, delivered through the Council's Employment and Skills service.
2. The information contained in the report supports key objectives set out in the Best Council Plan 2013-17, namely to 'promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping people into jobs and tackling poverty.
3. The report compliments a series of ward profiles being developed during September to November 2013 which detail the number and location of claimants, service provision and programmes to support those seeking skills training and work and, achievements to date focusing on those neighbourhoods with the highest rates of unemployment.

Recommendations

4. The Inner North East Area Committee is asked to note and comment on the contents of this report.

1 Purpose of this report

- 1.1 The purpose of this report is to provide a high level update to the Inner North East Area Committee on activities delivered through the Employment and Skills service aimed at improving skills and increasing job outcomes in the City.

2 City-wide Position

- 2.1 Data in this report includes data published by the Department for Work and Pensions (DWP) and locally captured service data. It should be noted that there is a time lag on the publication of DWP data and the latest available information has been used where possible. The locally captured data is currently being updated to inform the production of Ward profiles and as such, the figures included may not reflect the latest position for the area.
- 2.2 At the **end of September** 2013, employment (among the 16-64 age group) in Leeds stood at **386,300**. **This is an increase of 200 jobs over the quarter and 14,900 jobs over the year**. During the same period **41,900** people were recorded as being unemployed. This was a decrease of **500** people on the previous quarter and **400 up** on the same period last year. The Leeds' rate of unemployment is currently **9.6%** against a rate for England at 8.0% and the Leeds City Region (LCR) at **8.6%**.
- 2.3 In February 2013, there were 64,510 benefit claimants (16-64 years) in Leeds (a reduction of **1,710** claimants on the same period last year). Of the total benefit claimants, 30,040 (46%) were on Incapacity Benefit or Employment Support Allowance and 25,180 (39%) on Jobseekers' Allowance (JSA). The remaining claimants are made up of Lone Parents and those claiming other income related benefits such as working tax credits etc.
- 2.4 **In June 2013, the number of young people 16-18 years old not in employment, education or training (NEETs) was 1,501**. The latest figures for **September 2013** indicated that the numbers of NEETS was **1,639**. Although this indicates an increase since the start of summer, the numbers have dropped by **52** on the same period last year. The NEET rate for Leeds for September was **7.7%** (down by **0.9 percentage point** on last year's figures). The breakdown of the September NEETS figures is currently unavailable by ward.

3.0 Area Committee Position

- 3.1 The information in this section compliments the ward profile information currently being compiled for Members regarding employment and skills activities in their wards. This will include detailed comparative information with city wide data and a summary analysis to indicate changes in rates in numbers at the local level to assist Members determine local priorities for action and shape responses.
- 3.2 The NEET and claimant data for the wards covered by this Area Committee in ~~February~~ **2013** is summarised in table 1 below. The NEET figures have fallen in both Chapel Allerton and Roundhay wards on last year (average 1.2%). But in Moortown, NEETS rose by 0.8%. Figures for all benefit claimants (16-64) rates fell across all 3 wards (average 0.4%)

Table 1

	Leeds	Chapel Allerton	Moortown	Roundhay
NEETs (16-18yrs)* Data: Jun 13	1,501	54	29	23
JSA claimants (16-24 yrs) Data: Jul 13	6,310	265	95	110
JSA claimants (16-64 yrs) Data: Jul 13	23,297	1,149	384	434
Incapacity Benefits (IB)/Employment Support Allowance (ESA) Data: Feb 13	30,040	1,255	745	740

*Children's Services lead

3.3 In July 2013, 6,228 new jobs were advertised for Leeds on the Universal Jobmatch website. There were a limited number of employment opportunities locally with 38 jobs (0.6%) based in Chapel Allerton ward; 39 (0.6%) in Moortown ward; 53 (0.9%) in Roundhay ward. Therefore, those seeking work will need to be prepared to travel to other areas of the city.

4. Employment and Skills Service

4.1 The Employment and Skills service forms part of the City Development directorate in the Council with responsibility for supporting local people develop skills and to gain employment with a particular focus on people living in the most deprived neighbourhoods (Lower Super Output Areas –LSOAs in the 20% most deprived on the Index of Multiple Deprivation). The service supported over 3,020 people into work, 7,000 adults to gain new skills and 1,121 gain qualifications in 2012/13.

4.2 Jobshops

4.2.1 The service provides information, advice and guidance (IAG), job search and support and job brokerage services to adults through its network of Jobshops. The nearest provision in this area is located at the Reginald Centre on Chapeltown Road.

4.2.2 The qualified guidance staff within the Jobshops are able to offer impartial information, advice and guidance to help residents to identify potential work and career options. There are facilities available to search for vacancies from a variety of online and other sources including Employment Leeds and Jobcentre Plus. Advice and support is available to help develop a CV, complete application forms, produce covering and speculative letters, set up an e-mail account as well as how to prepare for, and approach, an interview with confidence.

4.2.3 Jobcentre Plus staff are available in some Jobshops offering one to one support including benefits advice, training and volunteering opportunities. Staff are also able to signpost to other partner agencies to assist and support with specific needs e.g. housing, finance including debt, language support.

4.2.4 Between April 2012 and March 2013, a total of 1,558 Jobshop customers gained employment including 234 customers from the Inner North East area and between April-June 2013, 747 customers were supported into employment and 108 customers from the Inner North East.

4.3 Employment Leeds

4.3.1 The Employment Leeds Team works with business customers to deliver tailored employability programmes and job brokerage services supported by access to the Jobshops customer base and, supporting business to create apprenticeships. In 2012/13, the team worked with 352 businesses to broker over 585 people into work and supported 106 businesses to create and recruit to 552 apprenticeships.

4.3.2 Supported by the Council's Sustainable Economy and Culture Scrutiny Board, the service has put in place a framework to ensure that joint work with Procurement and Planning services can lever additional jobs and training opportunities targeted to specific localities by placing additional obligations on developers and contractors. Obligations typically include new jobs, apprenticeships, work experience placements, skills training for existing workers, school visits etc. The obligations are negotiated with the developer or contractor and vary dependent on the nature of the work and the size and cost of the development or contract.

4.3.3 To date, the combined planning and procurement agreements have resulted in over 1,000 people into jobs and 129 apprenticeships in Leeds. There have been over 91 site visits and 132 work experience placements offered including 67 to young people aged 16-17 years. A more detailed analysis of the breakdown including ward level data is being prepared for Scrutiny Board in February 2014.

4.3.4 In 2012/13, the team delivered 47 community information and recruitment events for local businesses i.e. SMG Europe, Tesco, Care Today, Iceland, Leeds Teaching Hospitals Trust, ASDA, for a wide variety of job roles across sectors such as Health, Hospitality, Construction, Finance and Business, Manufacturing and Engineering sectors in technical, clinical and administrative job roles. All future information and recruitment events will be notified to Area Lead Members for Employment, Skills and Welfare and ward members.

4.4 Community Learning

4.4.1 The service leads on the delivery of a universal learning offer for the City on behalf of the Skills Funding Agency (SFA). The Community Learning provision is aimed at re-engagement of adults aged 19 years and over (25 years plus for learners with a learning difficulty or disability - LLDD) with learning, in an informal and safe environment to acquire new skills and interests for the benefit of the individual, their family and/or their wider community networks. Community learning provides a

progression gateway to more formal adult learning, social mobility and longer term employability opportunities.

- 4.4.2 In the 2012/13 academic year, over 7,000 adults from disadvantaged communities were re-engaged with learning and 1,121 people gained an accredited qualification. A total of 459 people from the Inner North East Committee Area accessed this provision and 145 acquired new skills and 55 acquired qualifications. Between April to August 2013, across the City, 49 people have so far been supported to achieve improved skill levels (accredited) and a total of 1,860 learners have enrolled onto non-accredited courses across the City. Data is currently being collated for this period at the local level.
- 4.4.3 The provision for the 2013/14 academic year began in September 2013. Around 12,000 courses will be delivered this year across around 220 venues, supporting in the region of 7,000 learners. Priority groups include people not in employment and/or in receipt of benefits, with low skills levels or no qualifications, disadvantaged groups or individuals with specific needs e.g. lone parents, BAME groups, adults with learning difficulties and/or disabilities and men who are currently underrepresented within community learning.
- 4.4.4 Of the total 24 providers appointed to the Community Learning framework this year, 6 will deliver activities in two of the Inner North East Wards, Chapel Allerton and Moortown. These courses and those provided in other parts of the City can be accessed by all residents of Leeds. The providers delivering locally are;

East Street Arts
Libraries
Refugee Education Advice Service
Royal Mencap Society
Swarthmore
City Of Leeds YMCA

- 4.4.5 Confirmation of the course details and the venues at which they will be delivered is subject to the provision of further details from providers and will be disseminated widely once this is available. There are no activities currently proposed within the Roundhay ward, however, the provision allows for additional responsive projects to be developed throughout the year. All proposals will initially be considered by the Leeds Community Learning Trust Board (CLTB).

4.5 Programmes

- 4.5.1 The service also commissions other services primarily with third sector organisations to enable marginalised groups and learners living in the most disadvantaged neighbourhoods to re-engage with learning, develop skills for jobs and increase qualifications and job outcomes e.g. **PATH** (BAME employability project) based in Chapel Allerton ward and **Nari Ekta** (Asian women's employability project) based in the city centre. **Between April 2012 - June 2013**, a total of 65 people have found employment and 102 have obtained additional qualifications through these projects.

4.5.2 Activities to meet identified skills gaps among growth sectors will continue to be supported through the service e.g. **Pathways to Construction** to assist unemployed people into training or employment in the construction industry. Since the start of the project in 2012, **229 employability sessions have been held, 141 young people have gained work experience and 47 have secured jobs**. Earlier this year, the Heritage Lottery Fund (HLF) announced that Leeds' bid to the Skills for the Future Programme had been successful. **Re-making Leeds** will primarily be targeted at young people (19 years plus) to enable them to gain a NVQ Level 3 and work based experience in heritage construction. The project will also support construction based SMEs improve the skills in this sector among their existing workforce.

4.5.3 The **Work@Leeds** Work Experience Programme is a new eight week initiative aimed at young people between the ages of 19-24, who are claiming Job Seekers Allowance. The programme aims to engage with 90 young people and support 36 (40%) of those into employment within the Council. For the first two weeks of the programme, customers attend Leeds City College for employability training, a Council induction and are supported to achieve an accredited qualification (OCN in 'developing skills for gaining employment'). This is followed by six weeks' work experience in the Council, during which participants are supported by a robust review process. Throughout the programme, customers attend weekly job search support sessions with structured elements to prepare them for interview. Initially, five cohorts are planned, but the programme will be developed further to target other priority groups including people with disabilities and care leavers. **The first cohort of 18 young people started at the end September 2013. Of these, 7 have so far secured jobs following their placement (4 in the Council and 3 external). At 12th November, a further 4 had interviews arranged. The second cohort of 17 started on 28th October. To date, of the total young people recruited onto the Work@Leeds programme, 8 live in localities covered by this Area Committee (4 - Chapel Allerton and 4 – Roundhay).**

4.5.4 The service is responsible for the management of the **Youth Contract Support Programme 16-17 years** devolved to Bradford, Wakefield and Leeds as part of the Leeds City Region City Deal. In Leeds, the Youth Contract Support programme is primarily delivered through the Targeted IAG provider (igen) working in partnership with the Education Business Partnership (part of Employment and Skills) and Aspire-I. Young people aged 16-17 years identified as NEET, are engaged and encouraged to take part in a rolling, structured programme of activities designed to respond to their needs and help them progress into learning or work with training, supported by a key worker. Since the start of the programme in September 2012, 575 young people in Leeds have joined the programme. Of these, 348 (60%) have already progressed into education, employment or training and are receiving support to sustain this transition.

4.6 Apprenticeships

4.6.1 The **Leeds Apprenticeship Hub** was established in July in the Employment and Skills service under the City Deal. The Hub is responsible for the co-ordination of partnership activity with Apprenticeship training providers in Leeds to engage with learners and support local businesses to create new Apprenticeship opportunities.

Planned activities include delivery of the school and academies engagement programme to provide general advice and guidance on apprenticeships to pupils, guidance and teaching staff and promote specific opportunities; delivery of guidance events for young people and 'make a winning application workshop' sessions which will be held across local community venues; supporting small and medium sized businesses to create apprenticeships, select the appropriate learning framework and provider and recruit.

4.6.2 **The Leeds Apprenticeship Training Agency (ATA) Limited** was set up last year by the Council and Leeds City College with support from the Chamber of Commerce to support small and medium sized businesses (SMEs) recruit and take on apprentices. The business hosting the apprentice provides the young person with vital work experience and skills, whilst the ATA acts as their employer thereby reducing the risk and administrative burden to the business. Each apprentice will complete an Apprenticeship Framework through a recognised learning provider and is paid a weekly wage.

4.6.2 All ATA vacancies are advertised locally on the ATA's and Council's websites and on the National Apprenticeship Service's website. At the beginning of September 2013, the ATA had made contact with almost 500 local businesses and actively engaged with 163 across a range of sector areas, including 5 from the Inner North East (1 in Roundhay, 1 in Moortown and 3 in Chapel Allerton ward). To date, 17 apprentices have been recruited through the ATA/Hub and 1 apprentice lives in this area (Roundhay ward).

4.7 The Education Business Partnership (EBP)

4.7.1 The EBP works alongside schools and business to develop creative approaches, tailored programmes and events to learning which motivates and ensures young people are able to achieve their potential, develop employability and enterprise skills to achieve economic well-being and are work ready when they leave learning. In 2012/13 the team worked with 26 high schools, 9,500 young people aged 4-19 years and over 700 business volunteers providing support. The programme for the current academic year is now being finalised and will be advised when available.

4.8 New and Emerging Initiatives

4.8.1 There are a number of new and emerging initiatives being led by or supported through the Employment and Skills service.

Traineeships – 6 month programme introduced by Government for young people aged 16-24 that offers a progression route to Apprenticeships. The programme is aimed at young people who require a short period of additional support to help them become 'job ready' and is therefore unsuitable for NEETs. To date there has been a small number of providers in Leeds offering this programme.

18-24 Youth Unemployment Proposals – at the end of July, the Government announced an additional £50m would be made available to the Core Cities and local authorities in Wave 2 City Deals to maximise the take up of the employer

wage incentives under the Youth Contract and reduce unemployment among this age group. Leeds as part of the Leeds City Region (LCR) will be submitting a bid with a focus on maximising the wraparound support available to young people to help them become job ready and increasing the take up of the Youth Contract Wage Incentive among local employers. Decisions on bids will be known **by the end of November** with delivery due to begin **early next year**.

5 Current and Future Job Opportunities

- 5.1 Employment Leeds has successfully delivered a number of community information and recruitment events to support businesses recruit from local communities. Recent events have resulted in 250 appointments to SMG, the operator of the First Direct Arena and 573 appointments to Primark in their new Trinity Leeds store. This work will continue and be focused on the planned major developments below.
- 5.2 The **Veolia** waste re-cycling facility in East Leeds has the potential to create 300 construction related jobs over the next 12 months as part of its development which started on site in September 2013. A further 45 jobs to manage the new facility will be created in 2014. Job opportunities will be promoted through local events with a particular focus on East Leeds, some of which have already started e.g. information session was held on the 8 August at Richmond Hill Community Centre attended by 114 people. An update from the recently held 'meet the buyer' event for local businesses wishing to become part of the supply chain will be provided when available as well as notification of further events as the development progresses.
- 5.3 Negotiations are on-going with Scarborough Development Group, the **Thorpe Park** developer, to maximise training and job opportunities available on the proposed development in East Leeds during both the construction and end uses. Opportunities will cover a range of skills including entry level jobs, Apprenticeships and those aimed at young people not in employment, education or training (NEETs) into work. The phased delivery of this development means that a variety of construction job roles across disciplines and trades will be created at different times and levels.
- 5.4 The Thorpe Park development has the potential to generate up to 10,000 job opportunities. The majority of these will arise with end users occupying space in the development and are likely to include a wide range of sectors such as hospitality, catering, childcare, retail, leisure, engineering, pharmaceuticals, accountancy / business administration, marketing, human resources, management and cleaning.
- 5.5 Negotiations are on-going with Hammersons, the developer of the **Victoria Gate** scheme, to produce an employment charter that includes provision to support NEET young people, provide apprenticeships, and customised training for entry level role and local recruitment initiatives as well as supply chain opportunities for local businesses. The 1,000,000 sq ft retail-led is expected to create around 4,000 retail and leisure jobs in the city centre in new retail outlets, restaurants and bars, offices and a gym.

6. Corporate Considerations

6.1 Consultation and Engagement

6.1.1 The Employment and Skills service is committed to continuous improvement of its communications and information sharing with Ward Members, partners and stakeholders including residents. In addition to reports to Area Committees, the service will work closely with and support the new Area Lead Member for Employment, Skills and Welfare to undertake their new role at a locality level.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Evidence from the last recession and the current data indicates that increased levels of unemployment have disproportionately impacted on key groups and neighbourhoods with the highest levels of claimants. The service offers targeted support to enable those seeking skills training and paid work to reduce their benefit claim period and help them to develop the skills to secure, stay and progress in work and improve their lives.

6.3 Council Policies and City Priorities

6.3.1 The information contained in this report contributes towards the achievement of the following objectives as set out in the Best Council Plan 2013-17, namely 'promoting sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping people into jobs and tackling poverty.

6.4 Resources and value for money

6.4.1 The service's directly delivered and commissioned activity is reviewed on a regular basis to ensure value for money with commissioned and grant funded activity subject to external audit by Government departments and agencies. The Council also seeks to maximise its significant spending power and its role as the local planning authority through the use of employment and skills obligations on selected contracts and applications for planning consent to encourage others to deliver wider outcomes and benefits for local residents.

6.5 Legal Implications, Access to Information and Call In

6.5.1 There are no legal implications related to the information contained within or the recommendations arising from this report. The information is accessible to the public. This report is not subject to Call In.

6.6 Risk Management

6.6.1 Risk management remains integral to the monitoring and review processes implemented on all activity delivered through the Employment and Skills service. The delivery of activities is rigorously monitored in the context of Council priorities, prevailing economic conditions and the need to achieve greater efficiencies.

7 Conclusion

- 7.1 This report provides the Inner North East Area Committee with an update on employment and skills activities across the City and at a local level, delivered through the Council's Employment and Skills service. The report compliments the employment and skills ward profiles currently being developed and will support improvements in the data and reporting at a local level moving forward. It is envisaged that this will support members to determine local priorities for action and the service to better shape provision to respond to local needs.
- 7.2 There are many national, regional and locally delivered employment and skills interventions delivered by a number of organisations from across all sectors. This report has focused on provision delivered by the Employment and Skills service of the Council only. The service also has a role in supporting Elected Members and Area Committees in articulating the needs of their area and ensuring a co-ordinated response to meet local residents' needs and make best use of public resources. Looking forward, the service will work with the Area Lead Member for Employment, Skills and Welfare to ensure that the service interventions are appropriately targeted and influence and co-ordinate the provision of other agencies where appropriate.
- 7.3 There is a wide range of provision available through the service which is accessed by and benefits local residents. However, the take up of programmes by local residents could be improved. The service will seek to provide timely and clear information to the Area Lead Employment, Skills and Welfare and ward members to support dissemination on the provision, opportunities and successful case studies to maximise take up and outcomes for local people.

8 Recommendations

- 8.1 The Area Committee is asked to note and comment on the contents of the report.

9 Background documents¹

- 9.1 Not applicable.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1

Employment and Skills Service Contacts for Further Information

Role	Name	Telephone	E-mail
Service Locality Lead ENE Projects and Programmes	Michelle Anderson	24 78424	michelle.anderson@leeds.gov.uk
Service Locality Support ENE Apprenticeships	Nick Hart	2476220	nick.hart@leeds.gov.uk
Service Locality Support ENE Performance	Keri Evans	39 50021	keri.evans@leeds.gov.uk
Employment Leeds	Alice Winter	3952394	alice.winter@leeds.gov.uk
Jobshops	Jane Hopkins	3950680	jane.hopkins@leeds.gov.uk
Education Business Partnership	Christine Marsden	39 52647	christine.marsden@leeds.gov.uk

Leeds Apprenticeship Training Agency
Tel: 0113 220 6370 or e-mail: info@ataleeds.co.uk. Website: www.ataleeds.co.uk

Report author: Lucy Jackson /Liz Bailey

Tel: 0113 395 2881

Report of Cllr A Sobel Inner North East Health and Well Being Lead

Report to Inner North East Area Committee

Date: 9th December 2013

Subject: Area Public Health update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

Area Committees now have one councillor with a remit for health and wellbeing. It is a key role in influencing and participating in health and wellbeing decisions and reducing inequalities in health. It enables the Area Lead to understand the linkages between the citywide Joint Health and Well Being Strategy steered by the Health and Wellbeing Board and locality level actions addressing local needs within an area committee.

The Area Committee is asked to:

- Note the new arrangements in Leeds City Council around providing local leadership for public health
- Understand the role of the Area Lead member for Health and Wellbeing
- Note the public health work that is currently being delivered in the Area Committee boundaries
- Note how public health work in Inner North East Area is developing

Recommendations

The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise and support the Area Lead member for Health and Wellbeing role and make suggestions for future development of the public health agenda.

1 Purpose of this report

- 1.1 The purpose of this report is to outline the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner North East Area Committee and set the scene for future progress.

2 Background information

- 2.2 Following political changes at a national level in 2010, Primary Care Trusts were abolished in spring 2013 and accountability for the delivery of public health moved to Local Authorities, supported by the appointment of a Director of Public Health, Dr Ian Cameron.
- 2.3 Simultaneously the 3 Clinical Commissioning Groups became responsible for commissioning healthcare services, based on the health needs assessments of their local populations. Leeds North CCG covers this area. The Consultant in Public Health for the ENE is also on the Board of the CCG.
- 2.4 The Health and Wellbeing Board is now a statutory committee of Leeds City Council and has a range of statutory functions including publishing a Joint Strategic Needs Assessment (JSNA), a Joint Health and Wellbeing Strategy (JHWBS) and reviewing / monitoring the extent to which Clinical Commissioning Groups and the Local Authority have taken due regard of the JSNA and the JHWBS in their commissioning plans. It will also encourage integrated working and a partnership approach in relation to arrangements for providing health, health-related or social care services.

3 Main issues

- 3.1 Leeds City Council now has a new responsibility to provide local leadership for public health, underpinned by new statutory functions, dedicated resources and a broader expert public health team. A ring fenced grant, transferred to the Local Authority will deliver Public Health Outcomes across four domains: Improving the Wider Determinants of Health; Health Improvement; Health Protection ;Healthcare Public Health

There are five mandated services which have been transferred:

- Protecting the health of the local population
- Ensuring NHS commissioners receive the public health advice they need
- Appropriate access to sexual health services
- The National Child Measurement programme
- NHS Health Check

One of the Best Council objectives is focused on providing high quality public health services. This will be measured by 5 indicators; an increase in successful completion of drug and alcohol treatment; increase in the number of people

accessing stop smoking services; increase in HIV testing in men who have sex with men; increase in uptake of the NHS Health Check in areas of greatest health inequality; and that each LCC directorate and CCG business plan includes action that contributes to the health and well-being strategy priorities.

- 3.2 A Health and Wellbeing Board has now been established as a statutory committee of Leeds City Council and it has published a Joint Health and Wellbeing Strategy for Leeds (2013 – 2015). The overall vision is that Leeds will be a healthy and caring city for all ages, with a working principle that our actions will ensure that people who are the poorest, will improve their health the fastest.

It has five outcomes:

People will live longer and have healthier lives
People will full, active and independent lives
People's quality of life will be improved by access to quality services
People will be involved in decisions made about them
People will live in healthy and sustainable communities

And four commitments:

- Support more people to choose healthy lifestyles
- Ensure everyone will have the best start in life
- Improve peoples mental health and wellbeing
- Increase the number of people supported to live safely in their own home

- 3.3 A review of area working was accepted at full Council on the 22nd May 2013 and Area Leads for Health and Wellbeing (ALHWB) have been created which are intrinsically linked to the area committee structure. This role provides a Member focus on Health and Wellbeing, supports the area committee Chair and maintains close links with Cllr Mulherin, the Executive Member for Health and Chair of the Health and Wellbeing Board.

- 3.4 The role provides the opportunity to continue to impact positively on local people's lives by:

- Making sure and checking that actions are being taken to improve the health and wellbeing of local people.
- Including the JSNA and Joint Health and Wellbeing Strategy, in priority setting across the area committee and ensuring the implementation of the Joint Health and Wellbeing Strategy at local level through the active engagement of elected members and local authority services.
- Providing local leadership to improve "the health of the poorest, fastest" in line with our ambition to be the best city for health and wellbeing.
- Ensuring a focus on delivery of the four commitments of the JHWBS at a local level.
- Championing partnership working and the integration of health and wellbeing / healthcare services and initiatives by building links with local GPs and CCGs and the third sector.

- Working closely with other Area Leads e.g. for Children’s Services and Adult Social Care to ensure work is co-ordinated and makes sense for local people and communities.
- Identifying, understanding and helping address the health and wellbeing needs of local people and the issues and barriers they encounter, and ensuring that local issues are recognised in health assessment, planning and decision-making at a citywide level.

3.5 The 3 ENE Area Lead Members for Health and Wellbeing are supported by the Consultant in Public Health for the ENE and the Area Health and Well Being Improvement Manager. The Area Health and Well Being Manager post and that of the corresponding Health Improvement Officer is now incorporated within the locality Public Health team led by a Consultant in Public Health (Chief Officer)

Activities from the last year are reported on is shown at Appendix A, along with an update on public health data

The Health and Wellbeing Partnership is currently being restructured to become an Area Health and Wellbeing Executive Group. This will accommodate and strengthen reporting arrangements between neighbourhood Health and Wellbeing Partnership Groups and will be a sub group of the Area Leadership Team. It will also provide support for the Area Leads to exert influence in terms of Health and Wellbeing at local and citywide level through the Health and Wellbeing Board Corporate Considerations

3.6 The revised working arrangements have been drawn up as a direct response to ensure Leeds City Council can effectively discharge its new responsibility in terms of improving public health.

4 Consultation and Engagement

4.1 There has been considerable consultation with stakeholders within Leeds City Council, the Health and Wellbeing Board and Leeds North Clinical Commissioning Group. There hasn’t been formal consultation with the public, but the new arrangements are intended to provide a greater accountability for delivery of community felt needs and outcomes

5 Equality and Diversity / Cohesion and Integration

5.1 The new arrangements are not envisaged to impact adversely, or reinforce inequalities of health for any group.

6 Council policies and City Priorities

6.1 The work is developing in line with the City Priority plan, the leadership of the Chair of the Health and Wellbeing Board and the Health and Wellbeing Strategy

7 Resources and value for money

7.1 It is not anticipated that this way of working will incur any additional resources.

8 Legal Implications, Access to Information and Call In

8.1 None

9. Risk Management

9.1 None

10. Conclusions

10.1 This way of working is expected to provide the Area Committee with a comprehensive and regular account of health and wellbeing activity taking place in the local area. It provides the local Health and Well Being Area Leads with a key role in influencing and participating in health decisions and reducing inequalities in health. It also enables the Area Health and Well Being Lead Member to understand the linkages between and champion broader approaches to tackle the wider determinants, lifestyle factors and inequalities in healthcare, through partnership approaches at a locality level.

11. Recommendations

11.1 The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise/support the Area Lead for Health and Wellbeing role and make suggestions for future development of the public health agenda.

Appendix A

Inner North East Area Committee Health and Wellbeing Need and Activity 2013

This paper details the current position of health status of the Inner East population. Trend data has been used where possible, to compare over time.

1. Overarching Indicator-Life Expectancy

This Area Committee has an age structure similar to that of Leeds as a whole, but with fewer young adults. In terms of ethnicity, the majority of the population is of white background (55%) and 15% Asian background. There are smaller proportions of Black (7%), Chinese and mixed backgrounds (3%) each. It has a generally healthier population overall, but with one or two deprived MSOAs that create a distinct health gap within the Area Committee. Just over 20% of the population live in areas of Leeds that fall into the 10% most deprived in England. The English Indices of Deprivation attempt to measure a broader concept of multiple deprivation, made up of seven distinct domains. These are: income deprivation, employment deprivation, Health deprivation and disability, education skills and training deprivation, barriers to housing and services, living environment deprivation and crime.

Life expectancy is around the Leeds average although there are a few MSOAs with life expectancy nearer Leeds deprived average. Data from 2009-11, shows life expectancy at birth for males in the worst scoring MSOA (Meanwood 6 Estates) is the 7th lowest in Leeds at 73.1yrs compared to deprived Leeds at 74.2yrs.

2. People will live longer and have healthier lives-Premature mortality

In terms of premature mortality, i.e. deaths under 75yrs, from all causes, the directly standardised rates, which take account of the age structure of a population, show female rates in the worst affected MSOA (Meanwood 6 Estates) at 336 per 100,000, above the Leeds female resident rate of 211 and very close to that of deprived Leeds (344 per 100,000). However, this is down on the 2006-2008 average of 375 per 100,000. The male rate in Meanwood 6 Estates at 479 per 100,000, is much higher than that for Leeds male residents as a whole (266 per 100,000) and nearer that of deprived Leeds (550 per 100,000). This is an increase on 2006-2008 figures of 401 per 100,000. At the other end of the spectrum, Roundhay has the lowest rates in the whole city, for both men (50 per 100,000) and women (34 per 100,000).

In terms of the main causes of premature mortality, in the best MSOAs (Roundhay), cancer mortality is, for both men (16 per 100,000) and women (19 per 100,000), well below the Leeds residents rate. However, in the most deprived MSOA in Inner North East (Meanwood 6 Estates), the rate for men at 166 per 100,000 is just below the rate for deprived Leeds (175 per 100,000). This is an increase on the 2006-2008 average of 118 per 100,000. The rate for women at 156 per 100,000 exceeds the deprived Leeds rate (147 per 100,000), but this is down on the 192 per 100,000 recorded in 2006-2008.

In terms of circulatory disease, this Area Committee has again in Roundhay MSOA, the lowest female rate across Leeds (5 per 100,000), but alongside this Chapeltown males have the 5th highest rate in Leeds, scoring 196 per 100,000 against deprived Leeds at 171. This is up from the 2006-2008 average rate for males in Chapeltown of 186 per 100,000. Both male and female rates are above Leeds residents as whole, and the female rate is only just below Leeds deprived.

In terms of respiratory disease mortality at 62 per 100,000 and 39 per 100,000 respectively, both male and female rates in Meanwood 6 Estates are slightly below those of deprived Leeds. The high prevalence of smoking in the Meanwood 6 Estates, which is the highest across the Area Committee undoubtedly contributes significantly to this.

3. Choosing Healthy Lifestyles and access to screening-Recorded Prevalence

GP Directly Standardised data 2012-13 (which only reflects patients recorded on the GP system) shows far fewer people smoking across the Area Committee (18,272 per 100,000) compared to 33,572 per 100,000 in deprived Leeds. In Meanwood 6 Estates the rate is 29,169 per 100,000, down from 31,416 per 100,000 between 2009-2011. Likewise obesity rates are lower than Leeds overall, the exception being Meanwood 6 Estates, which at 25,139 per 100,000 is closer to Leeds deprived rate. This again has reduced from the 2009-2011 rate of 28,662 per 100,000.

Chronic Obstructive Pulmonary Disease is, again with the exception of Meanwood 6 Estates lower than the Leeds rate overall. However, high rates of smoking, COPD, other respiratory disease and cancer, for which this MSOA has the 5th highest rate in the city, together with higher obesity rates, suggests that Meanwood 6 Estates should continue to be prioritised for a number of public health interventions.

Chapeltown MSOA has a very high rate of recorded diabetes and although some related public health work has been delivered over the past year, it may be that this needs to be stepped up in the future. However, high recorded rates can also be viewed in a positive light as individuals, once diagnosed, can be better managed, with less likelihood of the condition deteriorating further or leading to other serious events e.g. heart attacks.

4. Alcohol Admissions

Increasing alcohol use and alcohol related harm is a concern, both nationally and locally. Within this Area Committee, rates generally are considerably below Leeds deprived and male rates are just below Leeds deprived. However, female rates in Meanwood 6 Estates is considerably higher at 9.0 per 1,000 than the Leeds deprived rate of 6.3 per 1,000 and as this is exactly the same rate as 2009-10, it may be an area that the Area Committee feels should have extra attention.

5. Best Start-Childhood Obesity

The picture around children's weight in this Area Committee is mixed. Ward data shows that over a three year period, the proportion of children who are a healthy weight at reception has gone down slightly, except in Moortown Ward, where there is a slight increase. This is mirrored in Year 6 figures. It is not yet clear why on the one hand Moortown Ward has seen a reduction in overweight children in reception from 16.4% to 13.0% but at Year 6 a substantial increase from 10.1% to 17.4% was recorded.

The proportion of obese children has also reduced in the two groups, except in Chapel Allerton Ward where the proportion in Year 6 has risen from 15.3% to 20.5%. Overweight children appear to have slightly increased across the board.

6. People's quality of life will be improved by access to quality services

Improving mental health

Data around mental health need across Leeds, including East North East has recently become available and once this has been analysed, will be used to inform future work. 5K public health locality funding has been allocated across the ENE area to fund mental health awareness training and needs in the Inner North East will be taken into consideration, when advertising and delivering this activity.

7. Place based work and wider determinants of health

Throughout the year, a number of other work streams have been progressed through wider partnership action and measures designed to help reduce poverty in a challenging economic climate.

Acting on information gathered as part of the last Child Poverty Needs Assessment, a number of actions have been delivered, or are being planned, which aim to improve parental mental health, reduce substance use dependency and reduce domestic violence. A number of Third Sector organisations have been encouraged to ensure they are trained e.g. ENE Homes, Black Health Initiative, and all of the Children's Centres in Inner North East now have the Domestic Violence Quality Mark.

In terms of mental health, 5K locality monies will be used to deliver a series of sessions aimed at local families to help them manage everyday stresses. Basic suicide awareness training has also been promoted and supported and this will be repeated, particularly as the Welfare reforms progress. A number of awareness raising sessions and training sessions around welfare reforms have been delivered.

Links have been made with a number of food banks, including Leeds North and work is progressing to ensure families using these facilities can access other services and properly utilise the foodstuffs they receive, in order to access a healthier diet.

A set of joint Health/Children's Services best practice guidelines is being developed to help teams design and deliver free school meals activities during school holidays. These are intended to provide children with nutritious food during the holidays, when families on free school meals have to find extra money to pay for food, safeguard vulnerable families from family conflict/domestic violence and also help children maintain their academic position during a long break.

The table below shows health activity that has taken place, or is in the process of being developed in Inner North East over the last year. This activity has been planned on the basis of the information presented in the 2011 Joint Strategic Needs Assessment.

Please note this does not include all the citywide Public Health work programmes and commissioned services which will impact on the Area Committee (e.g. healthy living/alcohol, drugs, smoking/older people

and long term conditions/health protection/mental health/children, or the detail of the public health work within North CCG.

East North East Health and Wellbeing Activity 2012-2013

Inner North East Area Committee

MSOA	Evidence of need	Activity	Outcomes
Meanwood 6 Estates Chapelton	Priority areas have multiple health issues that respond best to partnership approaches	Public Health leadership and input to local partnership groups (BIG) and Chapelton/ Harehills	A co-ordinated response to locally identified health issues
Meanwood 6 Estates Chapelton	Smoking rate of 29,169 per 100,000, and 23,862 per 100,00 respectively are the highest in the Inner North East Area Committee	Zest delivered Stoptober Campaign activity High profile campaign aimed at encouraging smokers to stop for 28 days, providing impetus to quit permanently	Reduction in smoking prevalence (results will show in next quarter's monitoring)
Meanwood 6 Estates Chapelton	Smoking rate of 29,169 per 100,000, and 23,862 per 100,00 respectively are the highest in the Inner North East Area Committee	ZEST and Feel Good Factor are commissioned by public health to deliver healthy living activity and support people to make healthy lifestyle changes, including signposting and referrals through to healthy living and health protection services	Reduction in smoking prevalence
Chapelton Roundhay	There is sufficient evidence that the use of niche tobacco products causes cancer in humans and can lead to nicotine	Commissioned Trading Standards to raise awareness of dangers of Niche tobacco and especially Shisha	2000 people have attended (659 public and 96 professionals in Harehills and adjoining areas) more than 100 awareness raising

MSOA	Evidence of need	Activity	Outcome
	<p>addiction similar to that produced by cigarettes.</p> <p>Authorities such as Manchester report a 40% increase in shisha smoking in just two years</p>	<p>Two thirds of awareness sessions designed for community members</p> <p>Train the trainer events held to help build staff capacity</p>	<p>activities have led to heightened awareness around the dangers of niche tobacco</p> <p>Enforcement activity in Harehills has an impact in adjoining areas i.e. Chapeltown/Roundhay</p> <p>Evaluation report has shown need for wider work and case is being built for continuation of activity and roll out</p>
<p>Meanwood Chapeltown</p>	<p>Smoking rates of 29,169 per 100,000, and 23,862 per 100,00 respectively are the highest in the Inner North East Area Committee</p> <p>Under detection of early stage COPD</p>	<p>Know It, Check It, Treat It Campaign-roll out of developmental work in Seacroft.</p> <p>Third sector and frontline staff trained to deliver community events, designed to raise awareness of Chronic Obstructive Pulmonary Disease (COPD). Lung health checks and signposting to GPs, Stop Smoking, Chest X ray etc etc</p>	<p>More people referred to health services during early stage of disease resulting in more effective professional and self-management</p> <p>13 people from ENE Third Sector Organisations trained Events running October, November and December</p>
<p>Meanwood 6 Estates</p>	<p>Higher levels of alcohol specific admissions to hospital</p> <p>Training devised as a result of non-clinical professionals wishing to help those using alcohol to be able to keep within limits and access appropriate</p>	<p>Training for non-clinical professionals to deliver Audit C in January 2014-identify, support and signpost/refer people who are drinking above recommended limits appropriately</p>	<p>40 + frontline workers across ENE have applied for training. Agencies in daily contact with individuals will then be able to identify and refer people before they become dependent drinkers</p>
<p>Inner North East (Part of ENE wide activity)</p>	<p>Higher levels of alcohol specific admissions to hospital</p>	<p>Partnership between WYMP, ADS, LCC Community Safety and Public Health now permits individuals committing appropriate alcohol related offences to</p>	<p>111 police staff across whole of ENE have now trained to refer</p> <p>Targeted work in Stainbeck police station custody suite</p>

MSOA	Evidence of need	Activity	Outcome
		attend an alcohol awareness course, resulting in FPN waiver	Scheme launched September 2013 Intended to reduce the number of individuals drinking at higher than recommended levels and reduce repeat alcohol related Anti-Social Behaviour
Outer East North East (Part of ENE wide activity)	Welfare Reforms are leading to more families in poverty and resorting to riskier high interest loans	A Raising Awareness of Illegal Money Lending session was held in June 2013.	30 staff from across ENE Leeds attended Raised awareness of issue and support available
Inner North East (Part of ENE wide activity)		An illegal money lending clip was shown on Life Channel in GP Practices and Health Centres including Inner North East.	50 practices in ENE participated. Facts around illegal money lending and local support services highlighted
Meanwood	Increased opportunities for community members to receive key health messages from non-health professionals Increased capacity in the wider public health workforce	A half day Health is Everyone's Business training session was delivered to staff working in the Meanwood area in October 2013	9 Meanwood staff trained-follow up will ascertain how training has been implemented
Chapeltown	High recorded rates of diabetes	Feel Good Factor were commissioned (6K) by Public Health to raise awareness of Type 2 diabetes in Harehills and Chapeltown A further 2K to respond to needs of	10 Health Champions/Activators trained, 12 awareness sessions held (4 in Chapeltown), 184 people provided with information and 101 'pass it on' messages delivered. 1 referral to weight management service and 8 signposts 8 champions affected

MSOA	Evidence of need	Activity	Outcome
		cooking skills to prepare diabetes friendly culturally acceptable foods	by diabetes recruited 2 training sessions by Diabetes UK held 2 events planned by champions
Meanwood Chapelton	Public Health commission Third Sector organisations to deliver specific healthy living/health and wellbeing activity in lowest 10% SOAs in ENE Leeds	Feel Good Factor working in Chapelton Zest working in Meanwood	Organisation monitored quarterly to ensure specifications being met
Chapelton	Higher than Leeds average Infant mortality rate	Continue Public Health Leadership and steer to the Chapelton Reducing infant mortality demonstration site	Chapelton project has contributed to the drop to 4.7 per 1000 rate of Infant mortality across Leeds. This is the lowest ever achieved
Inner North East (Part of ENE wide activity)	Families on free school meals struggle to feed their children during school holidays	In partnership with Children Leeds, compiling set of best practice guidance for clusters/agencies to use when providing FSM school holiday activities	Children are able to learn Children stay safe Children have the best start in life

Report of East North East Area Leader

Report to Inner North East Area Committee

Date: 9th December 2013

Subject: Wellbeing Fund Revenue Budget 2013/14

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides members with an update on the current position of the wellbeing revenue budget for the Inner North East.
2. It informs members of a new tranche of Capital money which is being delegated to the Inner North East Area Committee wellbeing budget.
3. Monitoring information on the Summer Holiday activities funded by the Area Committee this year is provided.
4. And applications made for funding are included in the report for member's consideration; this includes applications made to the Area Committee's Youth Activities fund for 2013/14.

Recommendations

5. Members are asked to note the contents of this report, and
6. Consider the following project proposals and approve the working group recommendations where applicable:
 - Agree to fund £7,000 for the Chapeltown Outdoor Gym
 - Agree to fund £3025 for the Active Citizens project

- Agree to support the St Kitts & Nevis Association to make their event a celebration for Leeds
- Agree to fund £5,750 for Gledhow lane Land restoration.
- Agree to fund £12,000 to North Leeds Cricket Club for facility improvements
- Agree to fund £2,240 to establish a Table Tennis Club for young people in Roundhay
- Agree to fund £1,461 to Teen Angels for circus skills sessions for young people
- Agree to fund £3,246 to Life force productions for out of school activity clubs
- Agree to fund £3,000 to Feel Good Factor for young people's activities.
- Agree to fund £1,412.50 to RJC dance for a half term dance camp
- Agree to fund £1,462.50 to provide a youth club at Brackenwood Community centre.

6. Note the current budget position.

Purpose of this report

- 1.1 The report provides members with an update on the current position of the revenue & Capital Wellbeing funding for the Area Committee and sets out applications made for consideration by the Area Committee.
- 1.2 The report also updates members on work done to progress a Universal Youth Activity programme for the Inner North East, and sets out applications made to the youth activity fund for consideration by the Area Committee.

1 Background information

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 It has been agreed that the revenue wellbeing budget for the Inner North East Area Committee for 2013/14, based on these calculations is £161,810. This is the same revenue budget that was allocated last year.
- 2.3 At its meeting on 17th July 2013, the council's Executive Board approved that 5% of income from assets sold across the city would be redistributed to Area Committees as wellbeing capital funding, using the same population/deprivation formula as used to determine revenue funds.
- 2.4 The Capital wellbeing budget for the Inner North East, using these calculations, is there for £10,140.70. This budget will be added to throughout the financial year as and when assets are sold.
- 2.5 The Area Committee wellbeing fund is used to commission activity and projects to support the priorities in the Area Committee Business Plan and promoted in the Community Charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.

- 2.6 The Area Committee have nominated a representative from each ward to form a Wellbeing Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded.
- 2.7 In addition to this, at its meeting in March 2013 the Executive Board agreed a new allocation to the overall Area Committee budget, ring-fenced for youth activities. This budget has been split between the ten Area Committees based on NHS population data of young people aged 8 – 17. On this basis, the Inner North East Area Committee has been allocated £25,835 in 2013/14 and £51,670 in 2014/15
- 2.8 At its meeting in September the Area Committee agreed to convene a special meeting of the Wellbeing Working group to agree the processes and direction for this Inner North East Universal Activity programme. The meeting was held on 16th September and following this, advertisements have been placed on the Breeze website to encourage providers to apply to the Area Committee for activity funding for this financial year.

3.0 Main Issues

Wellbeing fund- Revenue

- 3.1 The current budget position for the revenue Wellbeing budget is provided at **Appendix 1** for Members information.
- 3.2 Community organisations can apply for a small grant up to the value of £500 to support small scale projects in the community; these are approved by Councillors outside of the Area Committee meeting. **Appendix 2** provides a summary of applications approved. There is £7,462 remaining in the small grants pot.
- 3.3 Once projects are completed applicants are required to submit monitoring reports to the Area Committee to evaluate its success, these are submitted to the Area Support Team. **Appendix 3** provides a summary of the monitoring received on projects funded by the Area Committee that have been received since the last meeting.
- 3.4 Also attached at **Appendix 4** is a summary of the monitoring of the school holiday activity programme funded by the Area Committee in 2013.
- 3.4 Below are a summary of project applications for the revenue fund which have been received by the Area Support Team and discussed by the Wellbeing Working Group.

3.4.1 **Project:** Chapeltown Outdoor Gym

Applicant: Groundwork

Amount applied for: £7,000

Priority supported: Best city for... Health & Wellbeing, and Best city... to Live.

Community members have been interested in creating an outdoor gym in Norma Hutchinson Park in Chapeltown. The existing children's play area is currently being used by adults for exercise and, although the activity is encouraged, the location is not appropriate. By adding bespoke fitness equipment, the aim is to create a healthy space for working out and socialising in this popular park to the south of the

neighbourhood, while giving back the play area to local children. Leeds City Council's Parks & Countryside Service control and manage the site and are in full support of the project, which is being championed by Ward Members

A steering group made up of local residents, park users, ward members, Groundwork and council staff has been set up to manage and drive this project. Subject to the full funding package being achieved the steering group hope to install 11 items of fitness equipment, grass matting, two metal seats and signage.

The total project cost is £25,000; the Area Committee funding will pay for the seating and a third of the fitness equipment.

The Wellbeing Working group recommend that this project receive the full £7,000 applied for.

3.4.2 Project: Anguilla, St Kitts and Nevis reunion

Applicant: St Kitts and Nevis Association

Amount applied for: £20,000

Priority Supported: Best city for....communities.

The aim of this project is to gather generations of families and friends of these three Islands. The event is to be a large celebration at the Royal Armouries with motivational speakers, panel discussions, workshops, entertainment from local artists, trips to local places of interest and a market place for local artists.

The organisers hope that the event will engage local communities and their families and friends from the Chapeltown, Roundhay, Moortown, Little London, Scott Hall and other surrounding areas. It would also bring together nationals and friends from across the world including different parts of the UK. It has previously been held in other cities such as Birmingham (UK) and Toronto (Canada).

The organisers anticipate the event costing in the region of £40,000 and are in the process of fundraising the other half of the funding needed. They are requesting £20,000 from The Area Committee to pay for venue hire, speakers, publicity, refreshments and transport.

The Wellbeing Working group recommend that this project is given support and recognition as an event for the whole city and as such agreed to broker a meeting for the applicants with the Leader and Chief Executive of the council so that full assistance can be given in utilising the cities assets. Whilst these meetings are taking place it was thought that it is not appropriate for the Area Committee to put aside funding at this time as it may be that other LCC funding will be used to support the event.

3.4.3 Project: Active Citizens Social Action Projects

Applicant: Together for Peace

Amount applied for: £3,025

Priority Supported: Best city for.....Communities.

The Active Citizens programme promotes resident-led social action. It motivates the participants to take responsibility for making positive changes in their lives and communities and it gives them the knowledge, skills and experience to address

them. The programme is flexible and adaptable and it is delivered by diverse groups (such as T4P) across the world, who work in partnership with The British Council

There are three stages to the programme and the applicants currently have funds in place for stages 1 & 2 but are now seeking funding to enrich and enhance stage 3. Stages 1 and 2 involve introductory workshops to inspire and engage 30 young people and a weekend residential to Belfast to promote team spirit and learn about conflict resolution.

Stage 3, which they are asking the Area Committee to fund, involves the young people shaping, creating and delivering social action projects in their local neighbourhood with the support of T4P.

They have previously relied on informal mentoring and volunteers to support phase 3 and although very good work has come out of this, which was cited in a recent Home Office report, the programme would benefit from additional intensive support for some of the participants who are the furthest away from actively engaging in a programme of this nature due to their deprived backgrounds. The Area Committee funding will provide 40 hours of mentoring, spread over 6 months for the participants.

The Wellbeing Working group recommended that this project also be funded to the full amount requested.

- 3.4.4 Project:** Gledhow Lane land restoration and upkeep
Applicant: Gledhow Lane Residents Association
Amount applied for: £5,750
Priority Supported: Best city.... To live.

This project refers to a piece of communal land which runs behind 10 houses and is used as a recreational space by the community. The land owner has emigrated and become untraceable so the community have taken on maintenance of the land and are currently employing a gardener to maintain it.

Unfortunately, much more work is needed to ensure that the space is safe and usable; the group would like to employ a tree surgeon to remove a dead tree and to repair the well-used path to and from the land which is cracked and full of pot holes. They would also like to plant a fruit orchard and vegetables for all of the community to enjoy.

The Wellbeing Working group were supportive of this project and recommend that it is funded to the full amount requested. They suggest that the proportion of the grant which has been requested for tree crowning come from the pot of money the Area Committee put aside at its March 2013 meeting for environmental projects as this pot has not been spent as yet. This would equate to £3,000 and the remaining £2,750 is recommended to be funded through the Wellbeing Revenue budget.

- 3.4.5 Project:** North Leeds Cricket Club Canopy
Applicant: North Leeds Cricket Club
Amount applied for: £10,000

Priority Supported: Best city for.... children and young people and Best city for...health & Wellbeing.

The cricket club is undergoing a substantial improvement programme over the close season of winter 2013/14. This includes new changing rooms, showers, toilets, disabled toilets, a new roof and an extended veranda area at the front of the club.

The aim of these improvements is to allow the facilities to provide an enhanced sporting environment for both senior and junior players and for both physically handicapped and able bodied spectators to enjoy local sport. The club is open to all in the community and the Area Committee is requested to contribute towards a £100k improvement scheme. The grant requested from the Area Committee is to pay for a canopy to cover the veranda spectator area to protect spectators from the elements, there is shortfall in the funding raised to cover this element of the scheme.

The Wellbeing working group discussed the project with the applicants and were pleased to note that over £100,000 of funding was raised from other sources and that the group has been very proactive in improving this community facility; they recommend that the £10,000 requested is funded in full.

As part of these discussions they were also informed that since work on part of the project has commenced they have found asbestos in the building which needs to be removed for the project to go ahead. The group had not budgeted for this but have found the £8,000 needed from contingency funds and club member donations. This means that there is now nothing left in the budget for any contingencies or fluctuations in the project.

Members felt that they would like to contribute towards the asbestos removal and reallocate the £2,000 detailed below (3.4.6) to North Leeds Cricket Club to put back into their contingency fund. This suggestion is also muted for Area Committee approval making the full grant recommended by Wellbeing Working Group £12,000.

3.4.6 Project: Improvement of Cricket Facilities
Applicant: Gledhow Cricket Club

The Area Committee approved a grant of £2,000 at its June 2013 meeting for this project, to match fund money from the Inner East Area Committee and provide outdoor practice nets for the growing junior teams at this club.

Unfortunately, the project has not been able to go ahead due to uncertainties regarding the length of the cricket team's residency at the club. The applicant has asked if they can rescind the committee's kind offer of funding until such time as they are in a position to reapply.

Members of the Wellbeing Working Group recommend that this money is reallocated to North Leeds Cricket Club to help them remove the asbestos they have found during recent renovation works (3.4.5).

Wellbeing Fund- Capital

- 3.5 In October 2011 Executive Board agreed to a Capital Receipts Incentive Scheme (CRIS) by which, 20% of the sales of any assets will benefit the local communities. Of this, 15% of the sale remains in the ward (up to a maximum of £100k) it will be placed in the Ward Based Initiative (WBI) budget of the respective ward for members to allocate.
- 3.6 The other 5%, it has been agreed by Executive Board, goes into a central 'pot' to be redistributed across the city on the basis of need. This is done using the agreed formula that is currently used to distribute Revenue funding to the 10 Area Committees.
- 3.7 This system is now in operation and the Inner North East Area Committee has been allocated £10,140.70 of Capital funding; this budget may be added to at any time as and when assets are sold. Although the money is not tied to a particular financial year, it would still be prudent for Members to consider ways in which they can meaningfully apply this money as soon as possible.

Youth Activity Fund

- 3.9 The Inner North East Area Committee has been allocated £25,835 of Universal Youth Activity funding for 2013/14 and £51,670 for 2014/15. At its meeting in September 2013 the Area Committee agreed to allocate 50% of this year's Youth Activity fund to retrospectively contribute towards the Young Peoples Summer activity programme, which was funded by the Wellbeing Revenue fund, because the youth activity fund would have been used for this purpose had it been available in advance. This leaves £12,917 available for spend in 2013/14.
- 3.10 A special meeting of the Area Committee's wellbeing working group was convened on 16th September to discuss how this Area Committee intends to gather the views of young people in the Inner North East regarding activities, how it will involve young people in the decision making process, and how this years remaining funding will be allocated, given the short timeframe
- 3.11 The group agreed that for 2014/15 and for all subsequent years a participational voting event would take place in November, this event would include representatives of all of the primary and high schools in the Inner North East. The representatives will speak with classmates, most likely through the school council, to gather opinion before attending and will then vote on the types of activities they would like to see.
- 3.12 We can then use this information to commission a full programme of activities at the March meeting of Area Committee.
- 3.13 For the remainder of this financial year, there is not the timeframe available to hold a participatory voting exercise so the group agreed to use consultation carried out with young people in 2011 for the inner north east summer holiday activity programme.
- 3.13 Opportunities to apply for funding to deliver these activities during the remainder of 2013/14 were advertised on the Breeze Culture website and via local networks.

Applications were received and considered at the Wellbeing Working Group on which the Children's Lead also sits.

3.15 These applications are detailed below for Members consideration:

3.15.1 Project: Community Table Tennis Project

Applicant: Roundhay School

Amount applied for: £2,240.70

Roundhay School would like to run a Table Tennis club as part of its Community Family Sports Evening. The club would be open to all young people in the local area and would run every Monday evening from 6-8pm. The school aim to train up local volunteers to take over the staffing of the club so the Area Committee funding would pay for a staff member to run it for the first 8 weeks and Sport leader training for the volunteers who would then take over.

The grant would also pay for all of the equipment and room hire, the applicants then see the club as being self-sustainable for the foreseeable future. If young people taking part want to progress in the sport, they aim to make links with the Leeds Judean Table Tennis Club in Moortown and young people could then be supported to start to attend there.

The Wellbeing Working Group recommended that this project be funded as it will be a self-sustaining regular activity for young people both male and female.

3.15.2 Project: Teen Angels

Applicant: Urban Angels

Amount applied for: £1,461.95

This project is to run 6 sessions of aerial activity at Harehills Lane Baptist Church, each session will teach participants how to use the trapeze and aerial hoop which are pieces of circus equipment designed to enable to the young people to perform in the air. The 6 sessions will culminate in an aerial performance and the young people will then be signposted to Leeds Children's Circus who run regular Tuesday evening circus skills activities.

The Wellbeing working group recommended that the project be funded in full.

3.15.3 Project: Media Skills Club

Applicant: Lifeforce Productions

Amount applied for: £3,246

This project is to deliver an after school programme of creative media activities for 8-11 year olds. The sessions will run for 12 weeks (January to April 2014) and will run once a week for an hour and a quarter at a venue/school to be identified by the Area Committee's Children's Lead

The applicants are suggesting that they can run this scheme twice in the area, so the same scheme will run at two different venues/schools as identified by the Area Committee.

The young people will learn how to DJ, make short films and animations.

The Wellbeing working group recommended that it be funded in full.

3.15.4 Project: A Taste of Life
Applicant: Feel Good Factor
Amount applied for: £3,000

This project is to be delivered in partnership between Zest, Space2 and Feel Good factor. It will run for 8 weeks in Chapeltown, Meanwood and Carr Manor and involves a number of exciting activities such as a trip to the climbing wall, healthy cooking, making a film, an arts taster day and a trip to Civic Hall to try to inspire the young people to become leaders.

The wellbeing working group was very supportive of the project and recommend it is funded in full, but also suggest that this, and any of the applicants who currently run existing groups, be asked to ensure that 50% of the participants are new to the organisation. This will ensure that advertising is rigorous and that the Area Committee provides activities which all of the community are taking part in.

3.15.5 Project: RJC Dance spring mid term camp
Applicant: RJC Dance
Amount applied for: £1,412.50

This project is to run 4 sessions of dance a day for the full spring half term week. Dance and gymnastics sessions will be offered to groups of 8-12 year olds and 13-17 year olds at RJC's facilities in Chapeltwon.

The Wellbeing working group was supportive of this project and recommend that it be funded in full, but again recommended that he group be asked to ensure that 50% of participants were new to the organisation.

3.15.6 Project: Brackenwood Child Out Zone
Applicant: Meanwood Junior Playscheme
Amount applied for: £1,462.50

This project is to run a youth club once a week at Brackenwood Community centre. The club will run from December 2013 to 31st March 2014, 6.30-8.30pm once a week.

The working group were very supportive of this project as there is a need for universal youth provision in Roundhay and consultation has shown that young people's top priority is to attend youth club drop in sessions.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.

4.1.2 Children & Young People were consulted during 2011 via school Citizenship lessons on the activities they would like to see take place in their area. This information was used to inform Wellbeing Working group recommendations to Area Committee. A further consultation event for young people is planned for later this year and the information gathered will be used to influence future young people's activity spend.

4.1.3 The Wellbeing Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.3 Council Policies and City Priorities

4.3.1 The Wellbeing Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.

4.3.2 Each project approved is measured against its contribution towards the city priorities.

4.4 Resources and Value for Money

4.4.1 All relevant applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.6 Risk Management

4.6.1 Not applicable under this section.

4.7 Conclusions

4.7.1 The above groups have applied for funding to the Inner North East Area Committee and the Area Committee is asked to consider its budget and whether it would like to fund the applications.

5 Recommendations

5.1 Members are asked to note the contents of this report, and

5.2 Consider the following project proposal and approve the working group recommendations where applicable:

- Agree to fund £7,000 for the Chapeltown Outdoor Gym
- Agree to fund £3025 for the Active Citizens project

- Agree to support the St Kitts & Nevis Association to make their event a celebration for Leeds
- Agree to fund £5,750 for Gledhow lane Land restoration.
- Agree to fund £12,000 to North Leeds Cricket Club for facility improvements
- Agree to fund £2,240 to establish a Table Tennis Club for young people in Roundhay
- Agree to fund £1,461 to Teen Angels for circus skills sessions for young people
- Agree to fund £3,246 to Life force productions for out of school activity clubs
- Agree to fund £3,000 to Feel Good Factor for young people's activities.
- Agree to fund £1,412.50 to RJC dance for a half term dance camp
- Agree to fund £1,462.50 to provide a youth club at Brackenwood Community centre.

6 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Investin in Young People	Area Wide	Total
Balance b/f from 2012-13	6,375.71	9,971.58	3,873.96		43,974.49	64,195.74
Schemes Approved from 2012-13 budget to be spent in 2013-14	4,229.27	-	182.00		34,660.00	39,071.27
Amount of b/f budget available for new schemes 2013-14	2,146.44	9,971.58	3,691.96		9,314.49	25,124.47
New Allocation for 2013-14	10,000.00	10,000.00	10,000.00		131,810.00	161,810.00
Investing in Young People Fund				12,915.00	12,915.00	25,830.00
Total available for new schemes in 2013-14	12,146.44	19,971.58	13,691.96	12,915.00	154,039.49	212,764.47
Schemes in Progress brought Forward						
Festive Lights - New Chapelton Light	1,100.00					1,100.00
Move seat outside Chicken to Go	500.00					500.00
Supply and install 1x drop down bollard with keys Chapelton Road	200.00					-
Chapel Allerton Library Refurbishment	2,429.27					-
Refill two grit bins adjacent to West Park Grove			182.00			182.00
Area Committee Apprentice post					6,240.00	6,240.00
Welfare Reform Support					2,500.00	2,500.00
Relocation of Back Chapelton Road Planter					1,420.00	1,420.00
BCTV Inkwell project					2,000.00	2,000.00
Festive Lights 2013/14					12,500.00	12,500.00
Chapelton CCTV 2013/14					7,500.00	7,500.00
Irish Arts Community Participation					2,500.00	2,500.00
Earmarked Schemes Brought Forward Sum	4,229.27	-	182.00		34,660.00	39,071.27
2013-14 New Schemes						
Chapel Allerton						
Chapelton & Chapel Allerton Planters	1,734.00					1,734.00
Cold Calling Signs - Roxholme Terrace	79.50					79.50
Plaques for planters x 3 (£16 each)	48.00					48.00
Paint & Paintbrushes - Mary Seacole (Homebase)	62.49					62.49
Replacement Chess Pieces - Mary Seacole	75.00					75.00
Tree to be replaced on Sholebroke's/Hall Lane	150.00					150.00
Wheelie Bin Stickers	210.00					210.00
Additional Lights for Chapel Allerton Willow Tree	255.00					255.00
30% Reduction in Festive Lights	2,401.00					2,401.00
Chapel Allerton Festive Light Switch On	2,500.00					2,500.00
Lights on the tree opposite Cantors	330.00					330.00
Moortown						
Meanwood Caretaker		5,500.00				5,500.00
Grit Bins		2,000.00				2,000.00
Festive Lights		2,000.00				2,000.00
Signage		6,000.00				6,000.00
Birdsmouth Fencing Pot		2,000.00				2,000.00
Field Improvements		2,472.71				2,472.71
Roundhay						
Oakwood Village Caretaker			5,000.00			5,000.00
Roundhay Floral Displays			3,245.00			3,245.00
Roundhay Floral Displays - 70L water bowser			649.00			649.00
30% Reduction in Festive Lights			1,532.65			1,532.65
Income - Mice Money Kerr Mackie School Bin			-350.00			-350.00
Summer Projects						
National Citizenship Service Project for Young People					3,500.00	3,500.00
Chapel Allerton & Moortown Summer Holiday Programme					2,000.00	2,000.00
Environmental Summer Playscheme					4,000.00	4,000.00
Roundhay Holiday Activities					1,390.00	1,390.00
Hip Hop Don't Stop					1,898.00	1,898.00
One Community Tackle it Media					4,000.00	4,000.00
Chapelton YIP Holiday Outdoor Activities					3,442.00	3,442.00
Summer Street Beat					1,692.00	1,692.00
£3 Summer at the Works					800.00	800.00
Phoenix Dance Theatre Transition Project					2,145.00	2,145.00
Pick up a Paintbrush					620.00	620.00
Multi Sports Camp					1,610.00	1,610.00
Young Leaders Award					1,976.00	1,976.00
RJC Dance Summer School					2,160.00	2,160.00
Sports Summer Camp					3,506.00	3,506.00
Meanwood School Holiday Activity Programme					2,000.00	2,000.00
Chapelton Summer Holiday Programme					3,000.00	3,000.00
Meanwood Olympics					2,765.00	2,765.00
Roundhay Play Scheme					1,500.00	1,500.00
See Beneath Your Beautiful					1,710.77	1,710.77
Cluster Booklet					1,000.00	1,000.00
Ramgharia Summer Holiday Activities					1,450.00	1,450.00
Youth@Shantona Summer Programme					1,000.00	1,000.00
Summer Projects Income - NEXT Cluster					-6,000.00	-6,000.00
Summer Projects Income - Networks Cluster					-6,000.00	-6,000.00
Summer Projects Income - CHESS Cluster					-3,000.00	-3,000.00
Large Projects						
Partnership & Well Being for Older People					2,300.00	2,300.00
Neighbourhood Manager Post (+ Phone from 12/13 underspend)					25,691.00	25,691.00
Community Enagagement & Charter					1,000.00	1,000.00
Opening Doors					8,500.00	8,500.00
Improvement of Cricket Facilities					2,000.00	2,000.00
Environment Pot					7,500.00	7,500.00
New World Steel Pan Orchestra					2,000.00	2,000.00
Al-Khidmat					2,500.00	2,500.00
CA Arts Festival 2013					2,875.00	2,875.00
BHI Identity Programme Lets Grow Together					2,960.00	2,960.00
Roundhay Junior Parkrun					1,500.00	1,500.00
Topsliced						
Skips					2,000.00	2,000.00
Small Grants					14,000.00	14,000.00
Youth Fund						
Community Table Tennis Project				-		-
Total Projected Spend 2013-14	7,844.99	19,972.71	10,076.65	-	108,990.77	146,885.12
Total Budget	12,146.44	19,971.58	13,691.96	12,915.00	154,039.49	212,764.47
Remaining Balance Unallocated	4,301.45	-	1.13	3,615.31	45,048.72	65,879.35

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Well-being Small Grants

Project Name	Organisation	Amount Requested	Project Summary
Cycle Locks	West Yorkshire Police	£450	Theft of Pedal Cycles from sheds / garages / houses and off the street currently stands at approximately £98,000 in the Roundhay, Alwoodley and Moortown NPT Area this year to date. The aim of this project is to offer all victims of such a crime a High Security "D" Lock for £10 discounted from £25. The locks will be offered by PCSOs to cycle owners in the area.
Fighting Chance	Karate for Inner City Kids (KICK)	£500	This grant was to purchase new protective wear for the young people taking part in Karate classes at this facility in Chapeltown. 6x Head Guards, 6x point fighting gloves, 6x boxing gloves and 6x safety kicks were purchased.
Clock Rock and Two empty Barrels	Oakwood Traders & Residents Association	£500	Clock Rock and Two Empty Barrels was a community music event organised in Oakwood by local residents and traders. It took place in the car park and beneath the Oakwood clock on 7th September 2013. The day was a platform for local traders, artisans and local groups to help towards the fundraising effort for Oakwood Clock restoration project, as well as being a very successful day for all of the community to enjoy.
North Leeds Green Fair	Roundhay Environmental Action Project (REAP)	£500	North Leeds Green Fair was held on Saturday 28 th September 2013 between 10 am and 3 pm. The aims were to showcase practical ideas for greener living and help residents of North Leeds reduce their household energy bills and carbon footprint. Entry was free and there were displays, expert advice and information and the chance to talk to local residents about their practical experiences of going 'green'. There were also fun activities for children including a clown and juggling and refreshments provided by a local, ethical catering company.
World Poetry & Indian Classical Music Festival	Saudha	£250	Saudha held a two-day-long festival on (14th & 15th of September 2013) of World Poetry and Indian Classical Music at Seven Arts, featuring brief talks on the crises in connectivity of Classical Music and contemporary poetry sessions by local Bengali, Persian, Arabic, Urdu, Hindi and Somali young poets predominately from the local area.

The following grant was approved by Councillors on 01/08/13 and reported to Area Committee in September, but the grant offer has unfortunately since been returned to the Area Committee due to low uptake of the planned activity.

Play days.	Carr Manor Children's Centre	£500	The aim of the project is to provide an easily accessible community play group for families. The play group will aim at giving children aged 0-5 years a stimulating environment that will support children's learning and development through play. The play group will also aim to provide opportunities for parents/carers to support their children to enjoy and achieve. The group will run once a week until April 2014.
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Monitoring returns on Wellbeing projects

Project: Opening Doors	
Lead organisation: Harehills Baptist Church	Wellbeing Funding: £8,500
<p>The Area Committee funded the refurbishment of the kitchen in the Church's Community Buildings. Work commenced on 18th July 2013 and took 3 weeks. New non-slip flooring was installed, new cooker hood and extractor fans, all of the cupboard units were repainted and a number replaced with larger units. A new hot cupboard was installed and sinks repositioned amongst other work.</p> <p>Before and after photographs are attached for information.</p> <p>This work creates a much more fit for purpose venue for all of the community to use, regular users currently include; Women Asylum Seekers Together, Leeds Men's Group, Leeds Youth Cell Network and Harehills Play Group, formerly Sure Start.</p>	

Project: The garden at Inkwell	
Lead organisation: BTCV t/a The Conservation Volunteers	Wellbeing Funding: £2,000
<p>Inkwell is a creative arts and mental health and wellbeing centre in Chapel Allerton. The aim of this project was to develop a beautiful community garden to the rear of the building, where crops can be grown and harvested, service users can sit and reflect and it will hold celebrations and fund raisers like Bonfire night.</p> <p>The Area Committee was asked to contribute towards a £19,800 major capital scheme. The Area Committees funding was to pay for the second year of the gardens development, which is the development of the garden to produce crops to sustain the onsite cafe. The funding is to pay for sessional workers, compost, seeds and tools.</p> <p>We have just received the second quarter of monitoring for this project as the Area Committee have funded it for a 12 month period.</p> <p>In this second quarter; 57 garden volunteers have taken part in the project. Of these, 48 of the volunteers are registered for support due to issues such as low mood or history of mental ill health.</p> <p>Tasks have included building a new side gate and safety fence, working on the wildflower meadow, sewing fruit and vegetable seeds, building an extra greenhouse to expand capacity and harvesting the fruit and vegetables. They have continued to sustain the community café using these fresh grown produce.</p>	

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BEFORE



AFTER



new ceiling strip lights

new stainless steel shelving

new stainless steel worktops

sink repositioned

new bigger units installed

new non-slip flooring

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BEFORE



AFTER



new cooker hood, extractor fan + ducting

ceiling, walls + cupboard doors repainted

new hot cupboard

new sink, extra wide + more space for moving
Page 53
from dishwasher

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ACTIVITY	VENUE	WARD	HOW MANY SESSIONS DELIVERED	AMOUNT FUNDED	HOW MANY ATTENDED	AGE	EVALUATION	REQUESTED FUTURE ACTIVITIES
Chapel Allerton & Moortown Summer Holiday Programme	Mainly theme parks	Chapel Allerton and Moortown.	5 full days of trips	£2000 (£1828 spent)	64 (2 people with disabilities)	8-17	5 full days with both lunch and tea provided during a trip. Young people from mixed gender, race, religion/belief have attended the project. Young people in need were targeted for the programme especially those attending Beckhill House. All activities were built based on requests from previous years.	
Environmental Summer Playscheme	Meanwood Valley Urban Farm	various	14 full days (over 3 weeks)	£4,000.00	117 (1 child with disability)	8-12	All applicants from LS7 had a free place. All activities were designed to promote team working, break down fear and promote physical activity.	Many requested extended hours and weeks for the programme.
Roundhay Holiday Activities	Various trips	Chapel Allerton, Moortown and Roundhay wards	one week activities	£1390 (£1363.86 spent)	40 (2 with disability)	8-17	Originally planned as a project for Roundhay ward only, but because number young people did not turn up, we had to recruit young people from other wards to avoid wastage of money spent on tickets.	Trips do not seem to be popular in Roundhay ward.
Hip Hop Don't Stop	Palace	LS7	2 full days during Easter Holidays (96 hours each day); 1 Full day in summer half	£1,898	40	8-16	some targeted young people have "boycotted" most provision at palace (delivered by Nacro). This meant that all Nacro referrals did not attend the sessions.	
Chapelton YIP Holiday Outdoor Activities	various	Chapelton	4 weeks programme	£3,442.00	12	8-16	12 children in total attended various (or all) activities during the 4 weeks programme. The programme offered targeted support which might explain the low number of young people and the fact that it was the same young people who attended all sessions.	
Summer Street Beat	Leeds Media Centre	Chapelton	8 workshops (6-8pm)	£1,692	13	14-17	We were very pleased to see 3 females attended the project. We were disappointed with low numbers despite using number of ways to promote this activity. However those who attended, really enjoyed and benefited from the project.	
Phoenix Dance Theatre Transition Project	Roundhay School	CHES, NEXT and NETWORKS clusters	6 sessions over 3 days	£2145 (£1700 spent)	19	KS2 - KS4	At the open community activity session for KS3 and KS4, 14 females and 2 males attended; at the transition activity for KS2 to Year 6- 2 female and 1 male attended. The challenge: not many schools wanted to host the activities due to other summer holiday provisions.	
Pick up a Paintbrush	The project did not go ahead due to lack of interest.			£620				

Multi Sports Camp	Scott Hall Leisure Centre	Chapel Allerton, Moortown and Roundhay wards	8 full days	£1,610	69	8-12	The multi-sport & swimming camp for 8 to 12 year olds ran on Wednesdays and Thursdays over a four week period with high numbers of children attending. The sessions were delivered by a variety of coaches including some from Scotthall Leisure Centre. 25 places per day were available and on average 25 young people attended per day. The multi-sport & swimming camp was full every day for 4 weeks. Overall the camp attracted over 69 different children and young people throughout the summer. Male - 42 Female - 27, most children came from LS17, 7, 8 areas. Every day the multi-sport was at capacity over the 4 weeks of activities.	Very successful. Run again.
Young Leaders Award	various	Chapel Allerton, Moortown and Roundhay wards	5 courses: The community first aid, The emergency first aid, Athletics Activators award, Cricket	£1,976.00	34	13-18	it was a successful first year in delivering the leadership awards. Two most popular awards were the community and emergency first aid courses. 21 male and 13 female attended the project. The attendees were from Ls7(11), Ls17(10) , Ls8 (8), Ls6(4).	young people and parents asked to have similar project next year.
RJC Dance Summer School	The Mandela centre	Chapel Allerton, Moortown and Roundhay wards	24 in total, 3 dance sessions per day, Mon, Tue, Wed, Fri for a two week period	£2,160	48	8-19	38% of male, 62% of female attended.	trampoline, gymnastics, break dance, roller-skating
Sports Summer Camp	CYDC	Chapelton & Harehills	5 full days over 2 weeks	£3,552	45	8-14	a breakfast club was a huge success.	young people asked for a scheme to be over a longer period, i.e. 4 weeks and also during other school holiday periods.
Meanwood School Holiday Activity Programme		Meanwood area	5 full day (10am-3.30pm) days per week for 3 weeks period.	£2,000	30	8-16	50-50% of males and females from the area.	Paintballing.
Chapelton Summer Holiday Programme	Hillcrest Primary School	Chapelton & Harehills	5 full day (10am-3.30pm) days per week for 3 weeks period.	£3,000	90	5-16	45 boys, 45girls attended the scheme. , A breakfast club has been set up on parents' request. Children from outside of the catchment area paid for the scheme, but we had to limit the places for these children to accommodate local kids. 10% of total attendees were referred from partner agencies. These referrals "brought" some problems related to challenging behaviour, inappropriate language etc., which was challenged by the staff.	

Meanwood Olympics	Woodhouse cricket club	INE	4 weeks programme	£2,765	Week1: 144 children+67 Adults; Week 2: 130 children+64 Adults; Week 3: 106 Children+64 Adults; Week 4: 156 Children+79 Adults	all	a very popular event, was featured on Look North and Calendar local news. Numbers were double of the previous year and all feedback is very positive.	Very successful. Run again.
See Beneath Your Beautiful	Feel good factor	Chapelton	6 workshops	£1968 (£1710.77 spent)	27 young women	13-20	27 young women participated throughout the project. 6 workshops were held covering Graffiti art, music, creative writing, Feeling Good about ourselves, make up, henna, Zumba, Bollywood dance and belly dancing.	
Youth@Shantona Summer Programme	Shantona Centre	Gipton & Harehills and Chapel Allerton	3 hour sessions for 5 days.	£2000 (£1000 for IE and £1000 for INE)	25		female only, sessions included cooking, beauty sessions, professional demonstrations etc.	

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Report author: Carly Grimshaw
Tel: 0113 3367610

Report of East North East Area Leader

Report to North East (Inner) Area Committee

Date: 9th December 2013

Subject: Area Update report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report contains an update on community engagement as laid out in the business plan and provides a comprehensive update on all priorities agreed by the Area Committee at the March meeting.
2. The report also provides an update on work to coordinate the Targeted Youth Work delegation to Area Committees.

Recommendations

3. The Inner North East Area Committee is requested to note the update on its Business Plan priorities and make any comments or suggestions as appropriate.
4. The Area Committee is asked to take an active role in shaping the targeted youth work SLA by attending member workshops and through the Chair and Children's Lead.

1 Purpose of this report

- 1.1 This report gives an update on consultation and progress made in relation to addressing the 2013/14 agreed priorities and highlights their RAG (Red, Amber or Green)status.
- 1.2 The report provides an update on work in the Area Committee's priority neighbourhoods.
- 1.3 And updates Members on work to progress a targeted youth work offer.

2 Background information

- 2.1 At the March 2013 meeting a refreshed Area Committee Business Plan was presented and approved, this provided a complete set of papers relating to the area, including actions and priorities, to be performance managed by the Area Committee.
- 2.2 Included in the Business Plan was a Community Engagement Plan 2013-14, this strategy sets out how the Area Committee will ensure residents across the Inner North East area have opportunity to influence priorities set out in the Area Business Plan and other responsibilities delegated to the Area Committee.
- 2.3 The priorities for 2013/14 and the achievements from 2012/13 are publicised in the Inner North East Community Charter which is distributed via community contacts and networks throughout the inner north east area.

Main issues

3.1 Area Committee priority update

- 3.1.1 As agreed at the March 2013 Inner North East Area Committee an update on the Area Committee priorities is attached at **appendix 1**, which reports back on all priorities and shows a Red, Amber or Green status which reflects how far developed the actions are at this stage in the year.
- 3.1.2 As part of the Area Committee's Business Plan community engagement work has also been on going to shape the 2014/15 Business Plan and ensure that what are being delivered this year are the right priorities.
- 3.1.3 Building on previous years, a 9th annual Volunteer Thank You took place at Meanwood Valley Urban Farm on Saturday 14th September. Funded entirely by the Inner North East Area Committee it is the committee's way of celebrating people who give their time and goodwill through volunteering activities in Chapel Allerton, Roundhay and Moortown wards.
- 3.1.2 The event took the form of a marketplace style event for the community groups wishing to showcase their work, there were live music and dance performances, including some from groups supported throughout the year by the Area Committee, such as; Irish Arts and RJC Dance. A BBQ and drinks were provided and there were tours of the farm for those interested.

- 3.1.3 This was the second year the event has been held in the summer and in this style and has proven to be quite successful. The weather held to give us a very pleasant day and over 35 volunteers attended who all gave very positive feedback. It also gave us the opportunity to feedback to residents on Area Committee priorities for 2013/14.
- 3.1.4 A piece has been written about the day to be included in the Meanwood Valley Urban Farm Christmas newsletter which wishes all of the readers a 'merry Christmas from the Inner North East Area Committee'.
- 3.1.5 Building on this, it is intended to hold a similar event next year with a family funday directly preceding it so that family, friends and local residents also come down and engage with the Area Committee.
- 3.1.6 Further to this, consultation has been on-going with residents throughout autumn to determine priorities for the 2014/15 Business Plan. Questionnaires have been sent out through all of our community networks and via the different community meetings such as PACT in Roundhay and Moortown and the Community Leadership Teams in Chapeltown & Meanwood.
- 3.1.7 As part of the Roundhay Burglary Reduction Action Plan multi agency officers have been visiting a number of addresses in Roundhay and we have used this opportunity to promote the Area Committee and carry out door step priority consultation with residents. It is also intended for consultation to be carried out at the festive light switch on events taking place in November and December.
- 2.3.8 Emerging themes appear to be the Environment and Community Safety, but with a number of people also requesting that community events and festivals continue to be supported.

3.2 Priority Neighbourhood Update

- 3.2.1 Due to the need to appoint a new Neighbourhood Manager a new Neighbourhood Improvement Plan (NIP) for Chapeltown & Meanwood wasn't presented to the Area Committee until its September meeting this year. An update on progress against these NIPs will be brought to the Area Committee in January along with suggested priorities for 2014/15 and a new revised NIP for 2014/15 will be presented in March.
- 3.2.2 There are two further areas within the Inner North East also classified as Priority Neighbourhoods; these are the Queenshills estate in Moortown and the Brackenwood estate in Roundhay. Work has also been on-going by the Area Support Team to address issues in these neighbourhoods to improve life chances for the residents there.
- 3.2.3 The Queenshills estate is included in the Moor Allerton Partnership (MAP) body of work and local partners meet regularly to look at improvements in these areas. As the majority of areas within the MAP partnership fall within the Outer North East Area Committee area it is felt that more focussed action is needed to address issues within the Queenshills.

- 3.2.4 Since the Area Committee's last meeting a postcode audit has been requested of all of the service providers working within the MAP boundaries to see how many residents from the Queenshill estate actually access these services. Although a number of services are available in the area, including help to return to work and money advice services, as these services are all within the Alwoodley ward it is possible that residents from the Queenshills are not accessing these services. A plan is being developed to look at how we can remove these access barriers and ensure that Queenshill residents have all of the advice and support necessary to improve their life chances.
- 3.2.5 A similar body of work is being started for the Brackenwoods, the RAM Tasking team and Networks Families First meetings are the only two partnership meetings which currently cover this area but the Area Support Team has links within both of these meetings and is working to ensure that work on the Brackenwoods is targeted and joined up.
- 3.2.6 Since the September Area Committee meeting a multi-agency day of action has been carried out on this estate with all properties surveyed as part of an Environmental Visual Audit. This involved officers looking for any environmental factors such as graffiti or broken street lights which would make the area seem more attractive to criminals and advising all of the householders on ways in which they can reduce their chance of being victims of crime. Householders were also given all of the useful contact numbers for services and agencies in the area and encouraged to take part in the Partners & Communities Together meeting.
- 3.2.7 The Heads of Terms have been agreed between the council and St Vincent's Charity shop regarding the former Open Door Community Centre on the estate. A lease is expected to be signed imminently which will also include St Vincent's making the space available for all of its previous community uses such as community meetings and as a police drop in centre.
- 3.2.8 Elsewhere on this agenda a funding application is being considered by the Area Committee to run a Youth Club at Brackenwood Community centre to provide positive activities for the young people who live there.
- 3.2.9 A more comprehensive Neighbourhood Improvement Plan for these two areas will be brought to March Area Committee for approval and Ward members will be kept up dated in the interim.

3.3 Targeted Youth Work.

- 3.3.1 Area Support teams are supporting Children's Services colleagues in their work to enable Area Committee's to influence and guide geographically targeted youth work in their localities. Following an initial meeting in November officers are planning a series of Area Committee based workshops in the Members Lounge at Civic Hall. The purpose of the workshops will be –
- To provide information to Members on the overall Youth Offer (including delegated Activity funds)

- To enable Members to shape a Service Level Agreement and have their say on how influence will work in practice

These meetings will take place in January 2014. Ahead of these meetings the Youth Offer team are meeting locally with Area Committee Chairs/Area Committee Children's Leads to discuss local priorities/ current youth work delivery. These local meetings will provide opportunities for Area Committee's to influence youth work delivery in advance of a final Service Level Agreement

- 3.3.2 Members of the Area Committee are encouraged to attend these workshops and dates will be circulated as soon as they are available.

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.9 As recommended in a report to the Area Committee in September 2011 the Area Committee's Engagement Plan is now included as part of the Area Business Plan and covers the Community Charter.

- 3.1.10 The priorities identified are based on consultation that has occurred in the current cycle.

- 3.1.11 The sub-groups are not subject to any consultation or engagement needs.

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.1 Consideration is given to the equality impact of projects to deliver the priorities within the charter and in funding projects to local groups through light touch equality impact assessments and the completion of project planning documentation.

- 3.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk. Currently work is being progressed to ensure that groups reflective of the whole community attend the PACT meetings.

3.3 Council policies and City Priorities

- 3.3.1 The themes in the Community Charter mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

- 3.3.2 The sub groups also reflect the delegated functions of the Area Committee.

3.4 Resources and value for money

- 4.4.1 The Well-Being Fund is used to finance projects which support the priorities in the Area Business Plan and Community Charter. Area Support Team staff work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensure best use of this funding.

3.4.3 The Inner North East Area Committee also provides the funds for the community Charter. This year £3,000 has been allocated for Community Engagement and the community Charter.

3.5 Legal Implications, Access to Information and Call In

3.5.4 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

3.5.5 There are no key or major decisions included in this report.

3.5.6 There are no legal implications relating to this report.

3.6 Risk Management

3.6.1 Not applicable under this section.

4 Conclusions

4.1 The Area Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Wellbeing Budget.

This report updates Members on the work carried out in the third quarter of 2013/14 to address these priorities. Although lots of good progress has been made the Area Support Team is aware that there is still more work to be done to achieve the priorities set out in the Business Plan, and work is being done to define what the Area Committee's priorities should be for 2014/15 to continue this progress.

5 Recommendations

6 The Inner North East Area Committee is requested to note the update on its Business Plan priorities and make any comments or suggestions as appropriate.

7 The Area Committee is asked to take an active role in shaping the targeted youth work SLA by attending member workshops and through the Chair and Children's Lead.

8 Background documents¹

8.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Priorities For Action:

Priority	How will this be achieved?	Outcomes/Measures	Progress/Concerns to Highlight	Flag Status
Children & Young People	Tackle child poverty and support the setting up of an Inner North East food bank.	Food bank to be established in Inner North East.	The food bank is now operational at Moortown Methodist Church.	Green
	Increase activities in the area for young people, particularly during the holidays.	Full programme of well attended, successful positive activities to be put on throughout school holidays and key times. Success to be measured using self-monitoring by young people.	<p>A full programme of activities has been created for young people throughout the school holidays, jointly with the Clusters.</p> <p>Universal Youth provision funding has been delegated to the Area Committee and applications are being considered (elsewhere on this agenda) for activities to run for young people during the remainder of 2013/14. A consultation exercise is also being planned to take place with young people so that they can shape the activities they would like to see in 2014/15 and work is to commence in Quarter 4 to commission providers to carry this out.</p> <p>Targeted youth activities are also being delegated to Area Committees, the SLA is in the process of being written and Members are encouraged to attend the Children's Services work shop in January regarding this to ensure they help shape this delegation.</p>	Green
	Reduce the number of young people not in Employment, Education or Training.	Keys statistics recording the number of NEETs will show a reduction in numbers in the Inner North East.	The Area Committee has funded an apprentice post to employ a young person currently NEET from the Inner North East. Recruitment is currently underway for this post.	Green

			<p>Targeted work continues to take place to support those vulnerable of entering this category via the Tasking and Families First partnerships in the area.</p> <p>A Jobs & Skills conference was held in November in Chapeltown to bring together employers and services to look at what additional ways of working can be developed to assist people back into work and training.</p> <p>The first joint Chapeltown & Harehills Youth Strategy meeting was held in November between youth work providers from both neighbourhoods to look at joint issues, including supporting young people to overcome barriers to work and training.</p>	
Living Environment	Protect green spaces, including use of environmental enforcement and action	Higher measured satisfaction rate in local people regarding their local environment. Reduction in complaints to the council.	<p>A second Environmental Improvement Zone (EIZ) has started in Chapeltown. This is where intensive enforcement action takes place in a defined area that has been highlighted as an area of environmental concern. Enforcement action will be complimented by a rigorous inspection ensuring that all LCC environmental responsibilities in that area are being undertaken as they should.</p> <p>A Village Caretaker is funded by Roundhay Ward Members in Oakwood to provide enhanced litter picking duties as well as reporting any environmental visual concerns, helping keep shop frontages clear, watering flower baskets and any other duties necessary.</p>	Green

			A further village Caretaker is being explored for Meanwood by Moortown Ward Councillors; the new role is intended to have a similar function to the one in Oakwood and is expected to be in position by March.	
	Improve local green spaces and parks, including Allerton Grange fields	Increased visitor numbers to parks and green spaces in the area. Local residents engaged in healthy positive activity in the local area. Fewer complaints to the council regarding maintenance and standards.	<p><u>Allerton Grange Fields</u> are now vested with Parks and Countryside, the Friends of group are actively engaging in fund raising for improvements and Councillors have recently approved funding for interpretation boards for both entrances to the park.</p> <p><u>Norma Hutchinson Park</u>- Fund raising is nearly complete to install the Trim Trail exercise circuit. Councillors and the Area Committee funded Neighbourhood Manager are steering this work and an application is due to be considered (elsewhere on this agenda) to complete the funding package for this project.</p>	Green
	Encourage local food growing at home and other suitable public areas.	Well used Feed Leeds beds throughout the area and local people able to eat healthy produce.	<p>An application is for consideration (elsewhere on this agenda) to establish a community orchard on land behind Gledhow Lane.</p> <p>The Area Committee has also funded a number of other projects this year with the aim of assisting people to grow fresh produce available to the community, including; the Inkwell Community Garden & a BHI project to see young people establish and maintain vegetable gardens at the homes of elderly residents in the area.</p>	Green
	Reduce the number of empty homes and derelict	Number of properties specified as derelict reduced and properties brought back into	The Asset Review work is underway to identify which council owned properties in the area can be brought back into use,	Green

	properties, where appropriate through planning enforcement.	use.	<p>disposed of or made better use of. Consultation with ward Members has continued during the last quarter to look at how existing assets can be rationalised and better used.</p> <p>Negotiations are on-going with the NHS department responsible for the Meanwood Mansion and it is expected that improvements will be made to the site by the end of 2013/14.</p> <p>Lobb Cottage (the old Caretakers cottage at Roundhay School) will be put on the open market in Quarter 4 as legal issues regarding site boundaries have now been resolved. The council will then be in a position to sell the building to someone who can bring it back into use and 20% of the proceeds of the sale will be reinvested in the area by the Area Committee.</p>	
Communities	Tackle inappropriate parking in both residential and commercial areas.	Fewer complaints to the council and police.	<p>Residents in Moortown have been supported to create attractive planting on grass verges so as to prevent parking. Money has also been set aside for birds mouth fencing to be used as identified.</p> <p>A meeting has been held with shop keepers from Moortown Corner, residents and council officers to look at how parking outside of the shops can be improved so as to make the area less dangerous for pedestrians. It is intended for the parking area to adopt a one way system.</p>	Green

	Improve highways through the influence of local highways schemes and identification of key roads.	Improve the appearance of the area and reduce complaints to the council.	Work is on-going to link in with a highways scheme on Harrogate Road in Chapel Allerton. Plans are to widen the carriageway and the Area Committee will ensure this links in with improvements to the shop frontages, such as with the use of flower planters and street furniture. Road signs on Scott Hall Road are to be improved and signs erected to Welcome visitors to Moortown.	Amber
	Support events that bring people together and improve community spirit and relations.	Reduce community tensions, increase in the number of people actively involved in their community.	The successful Chapel Allerton Arts Festival has received Area Committee funding again this year. A group of residents in Oakwood were supported to put on a music event entitled 'Clock Rock and Two Empty Barrels' in Oakwood Village. The 9 th annual Volunteer Thank You event was held at Meanwood Valley Urban Farm, the event which included musical acts and a BBQ was a celebration of all of the achievements of those people who give up their time for free for their community. The Area Committee has supported a number of activities this year which reduce tensions and improve community spirit including; Bonfire night diversionary activities, North Leeds Green Fair and festive light switch on events.	Green
	Reduce crime and anti-social behaviour through partnership working with the police and other agencies.	Reduction in key figures which record instances of crime and ASB.	A Burglary Action Plan has been drawn up for the Roundhay ward and partners are working together to carry it out. Days of action are being carried out every three weeks on the Easterly Road corridor with	Green

			<p>Police road blocks checking cars and partner agencies checking for tax discs, illegal fuel and carrying out Environmental Visual Audits, ASB visits and reassurance leafleting in surrounding streets.</p> <p>The Tasking teams continue to operate in each neighbourhood and the Gang Prevention Strategy Group in Chapeltown has received a very positive Peer Review which was undertaken by the Home Office. The area has been praised for <i>having "Active Community leaders who have a strong insight into community tensions and offending behaviour"</i>.</p>	
Business	Better reuse of old buildings, not just for housing.	Regeneration of key areas which supports the local community and urban shopping districts.	<p>The Asset review is underway in consultation with Members, seeking to reduce and make best use of council owned buildings</p> <p>The former Open Door community centre on Lidgett Lane is being leased to St Vincent's Charity Shop next door. It will be used as a café on certain days by St Vincent's but they will also keep it available for community use for meetings and as a police drop in point and all of its former community uses.</p> <p>The Area Committee is actively supporting the Oakwood Traders & Residents Association to carry out activities which encourage people to come to the district centre and revitalise it as a shopping destination and 'village centre'. This includes fundraising to restore the old Oakwood Clock and working to ensure the old toilet block is converted to a positive commercial use</p>	Green

			which supports the local economy.	
	Improve local shopping areas through floral initiatives and festive lights.	Improve the appearance of key routes and urban shopping districts.	<p>Flower arrangements have been in place throughout summer along a number of the main district centres in the area, including Chapletown Road, Chapel Allerton and Oakwood village. They have now been re-bedded with winter foliage.</p> <p>Festive lights have been erected in the district centres in the area, funded by the Area Committee and the Area Committee is supporting light switch on events to take place in Oakwood, Chapel Allerton, Meanwood and Moortown. There will also be a tree light switch on and Christmas market in Chapletown.</p>	Green
Health & Wellbeing	Promote healthy life choices to the community and run projects that support this, for example stop smoking initiatives.	Reduction in the number of people dying from lifestyle related diseases.	<p>The Area Committee have funded a junior Park run in Roundhay Park and various projects which enable the community to grow and harvest fresh produce, so that young people grow up with readily available fresh produce and access to local affordable healthy activity.</p> <p>Applications are being considered at this Area Committee meeting to install an open air gym at Norma Hutchinson park, improve sport facilities at North Leeds Cricket Club and create a community orchard.</p>	Green
	Run projects and work with other organisations to address money poverty issues people are experiencing.	Reduction in the impact of the welfare reforms in the Inner North East.	A multi-agency ENE welfare reform team is working to address poverty issues arising from both the Welfare Reforms and wider economic factors. In the run up to Welfare reform changes training was given to 173 front line workers from accros the different sectors to enable them to advise residents they come into contact with.	Green

			The Area Committee commissioned Feel Good Factor to run a targeted project in the INE, they are out door knocking in areas affected by the benefit changes and offering advice and assistance to those families.	
	Increase walking and cycling through improving and promoting local walking/cycling routes, including ginnels.	More accessible cycling and walking routes, actively promoted through voluntary and community sector groups in the area.	To coincide with the Tour De France, a Tour De Roundhay is being planned for 2014 and welcome signs and Tour de France inspired street signage is being improved and installed in Moortown.	Amber



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Report of Locality Manager (East North East)

Report to Area Committee (Inner North East)

Date: 9th December 2013

Subject: Environmental Services – Half Year Performance Update on the 2013/14 Service Level Agreement

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton		
Moortown		
Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of the main issues:

This report provides a high level half-year update on performance against the Service Level Agreement (SLA) between Inner North East Area Committee and the East and North-East (ENE) Environmental Locality Team. It covers the period from May to October 2013. The detail will be provided and discussed at the Inner NE Environmental Sub Group, and at ward member meetings where required.

Recommendations:

That the Inner NE Area Committee note the report, comment where progress in delivering the SLA is good/not so good and identify any service developments/priorities it would like to see included in service planning for 2014/15.

Purpose of this report

- 1 This report provides an high level update on performance against the Service Level Agreement between Inner North East Area Committee and the ENE Environmental Locality Team.
- 2 This report covers the six month period from May to October 2013 (i.e. a half-year report).
- 3 The report sets out to give the Area Committee information of the range of functions being delivered across the area during this period against the priorities and commitments set out in the SLA. The report seeks to explain how they are helping make a difference on the ground/at the front line. This includes the continued focus on the agreed approach to target efforts at Environmental Improvement Zones (EIZs).
- 4 The intention of the report is to provide a high level update and for the detail to be discussed at the Environmental Sub Group and overseen by the Area Lead Member for the Environment. The Area Committee is asked to provide a steer to the Sub Group on a particular service/outcome issue that it would like to see a focus on over the next six months.
- 5 The report also provides an opportunity for the Area Committee to influence the service and budget planning process for 2014/15. Views on service developments and continued top priorities for Inner NorthEast are sought, particularly in light of the expected further financial pressures and anticipated merging of services into a new locality team.

Background information

- 6 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 7 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 8 Services included in the delegation are:
 - Street cleansing (mechanical and manual)
 - Leaf clearing
 - Litter bin emptying
 - Gully cleaning
 - Dog warden services (excluding responsibilities for dangerous dogs);
 - Littering & flytipping regulation;

- Domestic & commercial waste (storage & transportation issues);
- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement
- Overgrown vegetation controls
- Graffiti removal *
- Needle removal *
- Ginnel clearance *
- Public convenience cleaning *

(* note: these services are still organised as a citywide team, but each managed by an agreed manager in a locality)

- 9 To enable this to happen, a restructuring of the previous Streetscene service was undertaken and completed by September 2011. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 10 It is important to note that this splitting of street cleansing staff from refuse services did not include any changes to job descriptions or working hours (inc. shift patterns) etc.
- 11 In early 2013, the "enforcement" element of the Locality Team underwent a restructure to rationalise the various grades/posts and modernise/strengthen the job descriptions to better reflect the needs of Area Committees as identified through the locality based/focused work so far.
- 12 The delegation of the specified environmental services to Area Committee means the majority of service resources, mainly staffing, are devolved to a locality level to a Locality Manager. These resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to Locality Teams. The Service Level Agreement sets out the how those resources will be used to meet the requirements of each Area Committees in order to achieve the outcome of clean streets.

Main issues – performance against the SLA commitments

- 13 The SLA sets out how the service will be developed, organised and delivered in five key sections. Progress over the first six months of the current SLA against each section is summarised below and in the appendices referred to:
 - a) **Service Principles and Priorities**
- 14 The SLA sets out our service principles (inc values and culture change) and priorities. This summarises what we will do to change the way the service delivers, to increase efficiency and become more responsive to local needs.
- 15 Work has continued during the reporting period to work with staff to understand what will help improve their productivity, efficiency and wellbeing at work. This has included:

- Quality appraisals over May/June with all staff across the Locality Team, with an emphasis on the values of the council.
- An increased emphasis on the importance of 1-2-1s with staff
- Team away half-days bringing together our streets operational staff with enforcement staff – with briefings and discussion on the need for a service redesign in 2014 to bring together other environmental services under one new service.
- A number of meetings of an ENE staff working group (mainly streets staff) to look at new ways of working that can take on new responsibilities and deliver a more effective local service.

(b) Delivering the Service Activities

- 15 An analysis of the service requests, legal notices and fixed penalty notices dealt with by the enforcement and regulatory staff in the three Inner North East wards during this reporting period will be provided and discussed through the Environmental Sub Group. Any issues arising will be fed into the next Area Committee meeting.
- 16 A key performance measurement is how many mechanical sweeping blocks we have been scheduled to clean have we actually managed to do in the reporting period, and how that compares to previous reporting periods (i.e. is there an change in service efficiency/reliability?). This is a summary for Inner North East:

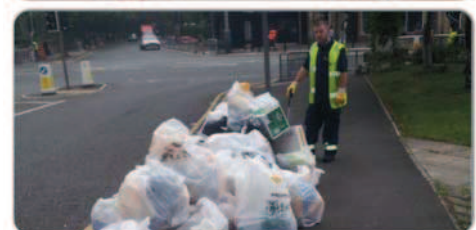
Summary of Completion Rates for Mechanical Sweeping Blocks				
Ward/Area	April-Oct 2012		May-Oct 2013	
	No of blocks scheduled	No of blocks completed (%)	No of blocks scheduled	No of blocks completed (%)
Inner NE Area	362	(88%)	312	231 (74%)
	No of service requests for sweeping from residents (May-Oct)		No of service requests for sweeping from residents (May-Oct)	
Inner NE Area	Roads: 33 Paths: 20 Total: 53		Roads: 41 Paths: 20 Total: 61	

- 17 The table clearly shows a reduction in the percentage of programmed blocks completed over the last six months as compared to the same period last year.
- 18 However, it also shows the number of service requests and complaints received from customer/residents has stayed the same for sweeping of paths and increased by only 8 requests for the sweeping of roads (the increase is entirely related to the Chapel Allerton ward, from 16 to 25).

- 19 The main reason for the reduction in programmed blocks covered, is the service has carried two vacancies plus two significant long term sicknesses during this reporting period (out of a total daily mechanical sweeping fleet of 7). The service has historically overspent it's overtime budget to ensure automatic cover for all such absences. This is not sustainable, particularly in the current financial climate. It is not necessary either in terms of ensuring the outcomes promised in the service agreement are delivered. The Locality Team has therefore **reduced the inherited spending on overtime as a means of cover by 50%**, from an inherited level of around £180k per year, to a forecast of about £90k this year. This has been achieved by supervisors/managers making decisions on whether to cover/recover missed blocks based on whether there is actually a need to do so, and by using the improved and closer relationship with ward members to check where capacity days are best used in their ward.
- 20 We believe that taking the two sets of data together shows a future service delivery model would be more effective and efficient based on a team approach in a defined geographical area using local knowledge, common sense and responding to the issues presenting themselves - rather than being built around a programmed, block based approach where performance is judged on the number of blocks swept irrespective of whether they needed sweeping or not.
- 21 However, we do need Member feedback if we are to move forward based on this belief. We would like the Area Committee's view on the performance over the last six months in terms of the cleaner streets outcome. Has the reduction in the amount of cover for missed blocks had a corresponding negative affect on the cleanliness of those streets – or have we managed to make sure that the right blocks that needed covering/recovering have been swept and therefore the cleanliness levels not dropped unacceptably?
- 22 The following are examples of significant work undertaken in each ward during the reporting period which meet localised need:

Chapel Allerton Ward: Leeds West Indian Carnival (August 2013)

This year's Carnival was a huge success, helped no doubt by the hot and sunny weather. Consequently, the amount of litter/debris left over to clear up was probably the most ever. Staff were brought in from across the locality, with support from some staff from other localities, to spend the next day ensuring the area was cleaned up. The photo shown speaks for itself in terms of the efforts and outcome.



Moortown

A number of referrals have been made to the team from local Councillors and residents over the last six months for obstructions to paths caused by overgrown hedges and trees. Staff will try and resolve such issues through common sense and by talking to the "offending" owner, but where necessary legal notices will be served which usually results in the obstruction being cut back/removed. If this approach doesn't work then we will get the work done ourselves and recharge the owner. The

photo shows a case in Moortown that we had referred to us from a local resident who was concerned that pedestrians couldn't safely use the path. Following a conversation with the owner of the hedge which failed to gain cooperation, it was felt necessary to issue a "Section 154 of The Highways Act 1980" notice requiring the work to be done and which gave the owner 28 days to do it. In this case that did the trick as the "after" part of the photo shows.



Roundhay: De-leafing (started October 2013)

This year's operations across ENE started mid-October. The amount and the effect of leaf-fall varies considerably across the nine wards. Priority has to be given to those paths and roads where there would be a genuine danger to pedestrian and vehicles if we did not do what we can to clear leaf fall. The SLAs in ENE make clear that resources will be prioritised to this issue as required.

Inevitably those wards with a higher number of trees lining the streets will receive a greater amount of attention during the times of heavy leaf-fall. Roundhay ward has the most tree lined streets, with a high amount of large, old trees. The work is a mixture of programmed and reactive. The photo shows the additional crew and dedicated vehicle brought in to undertake this seasonal work in action in Roundhay in October.



c) Outcomes

- 23 Revised versions of surveys measuring levels of litter and detritus have been taking place across the city since late 2011. These were initially planned as quarterly but have been revised to half-yearly as they were considered too resource intensive/costly for the value of the data collected. Members have previously questioned the validity of this measure at a more local level.
- 24 The results gathered are still considered statistically sound to be looked at as a general citywide measure, but not robust enough to be analysed at locality or Area Committee level. It therefore only provides the Area Committee (and Executive Board) with sufficient information to aid judgement on whether the delegation of the service has had an effect on the cleanliness of the city as a whole. The figures are provided below but may be of limited interest to the Area Committee in terms of making their own judgements on the delivery of their SLA.

Percentage of clean streets as measured through sample surveys (city wide measure)	
Year	Percentage of Acceptable Streets
2010-11 full year	86.7*
2011-12 full year	85.9*
2012-13 full year	91.5

*note: this is a figure re-calculated using data from a previous methodology of doing the surveys, based on the now obsolete national indicator, NI195.

25 Overall, the Locality Manager continues to use the judgement of the ward members/Area Committee and feedback from forums such as the Neighbourhood Improvement Boards to assess whether satisfaction levels are acceptable and where outcomes need improvement.

d) Accountability and Member Influence

26 The Locality Team continues to ensure senior manager representation at each of the 3 ward member meetings as required. The meetings provide opportunity for members to be action on priorities/issues that they raise for their wards to be tracked and have discussions on how sweeping routes could be altered and where new litter bins could be best placed.

27 The Inner NE Environmental Sub-Group meets quarterly and considers/ raises services issues with the Locality Manager. It also receives updates and questions other services that have an influence on the environmental condition of the area, such as Housing Leeds (ENE) and Continental Landscapes. The group ensures there is appropriate coordination between the Locality Team and these services.

28 Individual ward members are referring issues direct to the Locality Team where they are deemed a significant issue that needs a quick response. Feedback from Members continues to be positive and that most issues are being responded to and resolved quickly.

29 In terms of accountability for the financial management of resources, an updated financial statement for 2013/14 will be provided to the Environmental Sub Group and the end of year position reported to Area Committee.

30 The Locality Team continues to update its own Facebook page to provide another way for interested members, professionals and residents to learn more about what is being done by the service across the locality and improve it's public accountability.



Members are asked to help publicise the Facebook page – it can most easily be found by Googling “ENE Locality Team Facebook”

e) Environmental Improvement Zones (EIZs)

31 In addition to the overall SLA progress update provided, the following section provides Members with a performance overview on work done in the approved EIZs in Inner East during this reporting period.

- 32 The following table provides Members with the total number of actions taken in each EIZ during the reporting period. The detail behind each action will be provided at the Environmental Sub Group and discussed at ward member meetings as appropriate.

Ward/Zone	EIZs - Locality Team Case Management (May to Oct 2013)								
	No. of homes in the EIZ	Cases Identified	Cases Resolved at Informal Stage	Notices Issued	Resolved After Notice	FPN's Issued	FPN's Paid	Prosecutions Awaiting Court	
	<i>Analysis not available at time of print. Will be reported at the Area Committee meeting/Env Sub Group.</i>								

- 33 The detail behind the caseloads is provided to relevant ward members through updates at ward member meetings. Examples of how enforcement action has impacted in the zones will be discussed at the Environmental Sub Group and provided as part of the end of year report to Area Committee.
- 34 The latest perception surveys for each EIZ are currently being undertaken and analysed. These results will be provided and discussed at the Environmental Sub Group.

Recommendations

- 35 That Inner North East Area Committee note and comment on:
- a) what aspects of the service they feel are working well and delivering against the commitments made in the SLA;
 - b) what aspects of the service do they feel are not working as well as they should against the commitments made in the SLA and would like to see improvements made;
 - c) what elements of the service provision and/or desired outcomes would the Area Committee want its Environmental Sub Group to focus on over the coming six months?
 - d) what the Area Committee's views are what the key service developments and continued top priorities for Inner East should be in planning for 2014/15, particularly in light of the expected further financial pressures and anticipated merging of services into a new locality team.

Agenda Item 13

**Area Chairs Forum
Friday 6th September 2013
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), S. Hamilton, G. Wilkinson, P. Wadsworth, C. Gruen, J. Jarosz.

Officers: J. Rogers, K. Kudelnitzky, S. Mahmood, J. Maxwell, S. Hughes

Minutes: S. Warbis

Attending for specific items: S. Wimsett

Item	Description	Action
1.0	Apologies	
1.1	Cllr Asghar Khan, Cllr Andrea McKenna, Cllr Karen Bruce, Cllr Javaid Akhtar, Rory Barke	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 28 th June 2013 were agreed as an accurate record.	
2.2	<u>2.2 of previous minutes - Health</u> Cllr Mulherin and Ian Cameron to attend the next meeting on 11 th October.	
2.3	<u>2.3 of previous minutes – Youth Service Engagement</u> Cllr C. Gruen has been involved in youth consultation. A consultation board is being set up which will attempt to represent youth across the area and not merely established youth groups.	
2.4	A youth council has been set up in Wetherby Town in the North East Outer Area involving Cllr Lamb as the Children’s Area Lead Member.	
2.5	Cllr Hamilton has had discussions regarding the Youth Service delegation in her area.	
2.6	Cllr Wadsworth mentioned that the young people sub group had met and there were good signs that school clusters were coming on board and reporting into the sub group.	
2.7	Concerns were raised over provision for 8-13 year olds following the removal of specific national funding aimed at this group.	
2.8	It was mentioned that appointments would shortly be made in the Youth Services restructuring and that Area Chairs should get in touch with panels to express the needs for their areas.	Area Chairs
3.0	Waste Policies – Engagement with Members	
3.1	This item was removed from the meeting agenda. Confirmation will be sought on how this engagement will take place, either through this meeting or through Environment Area Lead Members.	Sarn Warbis
4.0	Area Committee’s Annual Report to Full Council	
4.1	Anne McMaster brought a draft copy of the Area Committee’s Annual Report to Full Council to the meeting for comment / amendment. The report needs to be finalised by midday on Monday 9 th September to meet deadlines for submission to the Full Council meeting on Wednesday 11 th .	

- 4.2 The report expands on the report that was brought to the Area chairs Forum meeting on 3rd May outlining the achievements of Area Committees in 2012/13 and looking at the challenges ahead. The report aims to highlight good work and best practice and demonstrate the wide ranging use of wellbeing funds and the additionality that is achieved as a result.
- 4.3 It was felt that this was an opportunity to place the work of Area Committees higher up the agenda for full council. Figures show that last year there was a return on investment of £2.50 for every £1 spent through wellbeing funding which was a great achievement.
- 4.4 The report tries to capture action taken against recommendations in the review of area working and also to demonstrate how Area Committee work is addressing the city priorities by using a range of case studies. It does not attempt to capture all of the work that has taken place. The report also covers future challenges.
- 4.5 Comments on the report were invited from Area Chairs and Cllr P Gruen particularly asked if there were any pieces of work that Area Chairs were particularly proud of that had not been included in the case studies submitted so far. It was not possible to include all work carried out and it was pointed out that attempts were being made to include a balanced selection of case studies that reflected good work across all ten Area Committees.
- 4.6 It was pointed out that deadlines were tight to submit the final report for the full council meeting on Wednesday 11th September and that any comments or additions needed to be submitted to Anne McMaster by midday on Monday 9th.

5.0 Report on Area Committee Working Arrangements

- 5.1 Sally Wimsett, Policy and Performance Manager – Citizens and Communities, attended with a report on delivering the area working review recommendations regarding Area Committee working arrangements. This also took into account views gathered during the recent Area Chairs work-shop.
- 5.2 It was pointed out that meetings with the recently appointed Area Lead Members, relevant Executive Board Members, and key service officers had been arranged. The first meeting regarding environment and community safety had taken place this week and had gone well. It was agreed that these would be reported back on at the next Area Chairs Forum meeting.
- 5.3 It has been agreed that there needs to be a long term vision for Area Committees, which includes consideration of moving towards a “community Council” type approach, but there are also some short term fixes that can be applied.
- 5.4 One of the issues is that there is no common understanding of an agreed corporate process for setting Area Committee agendas. It was felt that this needed to be in place and followed up.
- 5.5 Public attendance at meetings and the profile of Area Committees needs to be improved. This is not just about broadcasting what we are doing, but about linking in with local groups and networks to set agendas that are of interest locally.
- 5.6 It was stressed that care needed to be taken to ensure that Area Committees weren’t seen as just another layer of bureaucracy. Emphasis should be placed on the added value that Area committees achieve locally when publicising their work.
- 5.7 It was pointed out that currently Area Committees receive attendance when

Kathy Kudelnitzky

they were allocating funding, but there is a difficulty in encouraging attendance otherwise. Agendas regarding specific local issues could improve this.

- 5.8 It was also mentioned that, although there had been improvement in some recent reports, generally papers received by Area Committees were still too full of "council speak" and were not engaging, or even understandable in some cases, to members of the public. It was recognised that in some cases reports were dealing with abstract concepts which were hard to express simply, but that there should be an attempt to make reports more accessible. There was also common agreement that papers need to be shorter.
- 5.9 It was raised that the name "Area Committee" did not mean anything to the public and that the term itself does not attract attendance. Previous "forums" were better attended and the name should be reconsidered.
- 5.10 It was raised that the name "Community Council" was being considered and Area Chairs were invited to provide any alternative suggestions. It was raised that geographical labelling of Area Committees such as North East Outer, West Inner etc. did not mean anything to the public. Place names would be more easily understood, although it was agreed that this could prove difficult due to the wide boundaries of Area Committees.
- 5.11 It was suggested that dates of meetings should be publicised to local groups and that contact lists should be used more effectively. It was pointed out that this would be made easier if meetings were scheduled more regularly i.e. first Tuesday of alternative months. It was pointed out that there could be problems with this approach regarding member availability due to the range of other scheduled meetings in the council diary, however it was felt that this should be explored. This will be included in the work to address practical issues such as agenda setting, attendance, venues, publicity etc.
- 5.12 It was raised that communities should be aware of where money is coming from for projects in their areas. It was suggested that there should be a common "Area Committee" logo that could be used on leaflets, banners etc. It was pointed out that North East Outer had already used a plaque stating that improvements had been funded by local ward members.
- 5.13 It was suggested that there should be a requirement for funded projects to reference Area Committees when publicising funded work. It was also suggested that there should be a requirement for Area Teams to see proofs of promotional material.
- 5.14 It was suggested that a menu of options for promoting Area Committee work should be available to be used as is appropriate.
- 5.15 It was pointed out that Area Team officers from East North East are meeting with colleagues from the Communications team next week and that these areas will be followed up. It was also raised that generally officers in services needed to make more use of the expertise in the communications team.
- 5.16 The report was welcomed by the Area Chairs Forum.

6.0 Scrutiny Report – Strengthening the Council’s Relationships with Parish and Town Councils

- 6.1 Kathy Kudelnitzky brought a report detailing actions coming out of the scrutiny report on strengthening the council’s relationship with Parish and Town Councils.
- 6.2 Area Chairs were content with work to progress on the agreed actions.

7.0 Any Other Business

7.1 Health

7.2 Jane Maxwell referred to the Inner West Improvement Board meeting that had taken place the previous day. Working relationships are good in the West they are now looking at how the commissioning of local work can be influenced locally.

7.3 The Clinical Commissioning Group (CCG) has £100k to use to improve access to services at an early stage, and are now looking beyond merely addressing health symptoms, and are recognising a need to address the underlying causes such as welfare, debt etc.

7.4 This is linking in with work that other agencies are carrying out and there is a subtle move towards an informal community budget model which may be strengthened in the future.

7.5 Cllr C. Gruen mentioned that where long term objectives are being set it is sometimes difficult to prove outcomes. There are positive signs that shared objectives are leading to cross boundary working, and that there is an understanding now of the external factors that can affect health.

7.6 It was pointed out that the Improvement Board was linked to the Area Committee and that partners would be coming back to the Area Committee shortly for a health themed meeting.

7.7 Welfare Reform

7.8 Sharon Hughes mentioned the work being carried out in the East North East area to address welfare reforms. The group that has been brought together has led to a better understanding of the cross cutting themes involved and has led to more co-ordinated approaches in this area.

7.9 Employment and Skills

7.10 Shaid Mahmood raised the focus that has been put on this theme in the South East area. The Area Committee Employment and Skills group, chaired by Cllr Groves is looking at addressing the breakdown in pathways to success.

7.11 A job shop has recently been opened in the St George's centre and there is also a credit union presence. Part of the success of this has been drawing in central support to enable the local ambitions to be realised.

7.12 Middleton Regeneration Framework

7.13 This links to the Neighbourhood Improvement Board and has enabled work to be carried out in areas that make sense to the community, linking parts of Belle Isle and Middleton. They are creating a master plan for buildings in the area and accelerating local activity.

7.14 NEETS

7.15 Cllr Wilkinson mentioned work that is going on in Outer North East with local businesses following a decision to provide support to all NEETs in the area rather than focusing on one or two apprenticeship opportunities. Local businesses are linking into local high schools and are providing work experience 1 day per week over a period of time, rather than a one off weeks placement, and this is leading to wider gaining of experience and has led to at least one permanent job appointment.

7.16 Area Committee Delegations

7.17 Cllr Wilkinson mentioned that after the successful environmental delegation, and the work being undertaken on the Youth Service delegation, the North East Outer Area Committee would like Planning Enforcement to be considered for the next delegation. Cllr P. Gruen agreed to explore this with officers in the Planning service.

**Cllr P.
Gruen**

7.18 Budgets

7.19 Cllr P. Gruen has asked for finance to report on how much has been spent of the budget that was carried over from last year identified as committed to existing projects.

7.20 Area Committees have been encouraged in the past to consider sharing money between each other where there are balances that can be used in other areas. Cllr P. Gruen also referred to the rules regarding school budgets where it is only permissible for a set percentage of the budget to be carried from one year to the next. Area Chairs were urged to examine their budgets as we approach the halfway point in the financial calendar.

Area Chairs

7.21 Items for the next meeting

- Health – Cllr Mulherin / Ian Cameron
- Targeted Youth Work update – Ken Morton
- Feedback from Area Lead Members meetings – Kathy Kudelnitzky
- Detailed report on added value from well-being spending – Shaid Mahmood

8.0 Date of Next Meeting

8.1 Friday 11th October 2013, 14:00 – 16:00, Committee Room 4 - Civic Hall

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**Area Chairs Forum
Friday 4th October 2013
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), A. Khan, S. Hamilton, G. Wilkinson, A McKenna, A. Gabriel, K. Bruce, J. Akhtar, P. Wadsworth, C. Gruen,.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: C. Dickinson, S. Wimsett, K. Morton

Item	Description	Action
1.0	Apologies	
1.1	Cllr J. Jarosz	
2.0	Minutes and Matters Arising	
2.1	<u>2.4 of previous minutes</u> It was clarified that the Youth Council set up in the North East Outer area was for the Wetherby area.	
2.2	The minutes of the previous Area Chairs Forum meeting on 6 th September 2013 were agreed as an accurate record subject to the above addition.	
2.3	<u>3.1 of previous minutes</u> It is the intention now for initial discussions around waste policies to take place with Environmental Area Lead Members. Part of these discussions will be about the best route to widen discussions with Area Committees.	
2.4	<u>7.17 of previous minutes</u> Cllr Peter Gruen has had discussions with Philip Crabtree, Chief Planning Officer, around the potential for planning enforcement to form part of a delegation to Area Committees. Philip Crabtree is receptive to the idea and a protocol will be drawn up for discussion on how these matters should be taken to Area Committees.	
3.0	Wellbeing Fund – Added Value / Carried Forward Projects	
3.1	Area Leaders brought a report which detailed the added value drawn in through wellbeing funding during 2010-13. A previous piece of work had been carried out regarding capital funding and this paper deals with revenue funding.	
3.2	Wellbeing revenue funding has been used to achieve 5 main benefits: <ul style="list-style-type: none">• Developing community capacity and pride• Sealing the deal for local projects• Acting as the spur to instigate local activity and gain leverage• Implementing planned targeted local actions• Supporting council departments and partners	
3.3	Over the 3 years the wellbeing fund has drawn in an additional £2 for every £1 spent. Over the last 12 months this has risen to £2.50 for every £1. Due to different models of activity in each area it is difficult to compare levels of additionality between Area Committees, but it is possible to see a year on year improvement in returns for Area Committees. Overall a good return is being achieved but there is still scope to improve on this through discussions with Area Chairs and Area Committees.	

- 3.4 Cllr Peter Gruen commented that the added value was clear but was interested in assessing impact and particularly gauging what would not have happened without the support of wellbeing funding. Area chairs provided examples of projects that would not have thrived without wellbeing funding. These included:
- Beeston Festival – initial funding allowed the festival to develop into what is now an established event
 - Bramley Baths – initial pump priming has allowed the facility to become self sustaining
 - Wetherby in Support of the Elderly – now had it's 10th anniversary but initial support, including the purchase of a vehicle, allowed the group to establish itself with approximately 150 volunteers involved
 - In bloom groups in North West Outer receiving support now sponsorship is becoming harder to find
 - Events in Rothwell such as the festival, may day and Christmas events, and older people events supported through wellbeing funds
 - Burmantofts gala established this year
 - Chapel Allerton arts festival
 - International older peoples week
- 3.5 The recommendations in the report include amendments to the application and evaluation forms, to capture more accurately information on match funding and in kind contributions. Figures for the past 3 years show that 80% of the projects supported would not have taken place without wellbeing funding.
- 3.6 It was agreed that these successes needed to be captured and publicised more effectively in the future.
- 3.7 Area Leaders then brought a report outlining the progress of wellbeing projects that were carried forward from the previous year.
- 3.8 Shaid Mahmood highlighted that Outer East Area Committee had carried forward £29k of funded projects and had a projected underspend against these of £140. Outer South had carried forward £10.5k and had a projected underspend of £50. Inner South had a 2 year plan to carry forward £136k and were projected to have a balance of £21k in March 2014 and an underspend of £5k which will go back into the pot.
- 3.9 Rory Barke reported that there was a hugely better position in his area than previous years due to a lot of effort by members and officers. Inner East have a projected spend of £84k from £110k with £16k to reallocate to other schemes. Outer North East carried forward £44k and have a planned £24k spend with £20k allocated to the Wetherby Development Fund. Inner North East carried forward £39k and have a projected balance of £820.
- 3.10 Jane Maxwell reported that Inner North West carried forward £41k and will have a balance of just under £3k which is being discussed with members at the moment. Outer North West carried forward £113k and are projected to have a zero balance. Inner West carried forward £27k and are projected to have a zero balance. Outer West carried forward £7k and are projected to have a balance of £2k which is under discussion at the moment.
- 3.11 Area Chairs mentioned several problems that had occurred in releasing allocated funding to the Highways Department due to curious financial rules being applied, logistical problems with projects and changes to specifications. It was also raised that there had been problems dealing with Highways on member case work.
- 3.12 It was agreed that Gary Bartlett, Chief Officer Highways and Transportation, would be invited to the next Area Chairs Forum meeting to discuss some of

these issues.

4.0 Area Lead Members

- 4.1 Kathy Kudelnitzky, Chief Officer – Communities, provided an update on work taking place to embed and develop the Area Lead Member roles.
- 4.2 Meetings have taken place with Executive Board Members, Area Lead Members and relevant service officers for the “Environment and Community Safety” and “Employment Skills and Welfare” lead members. A workshop had taken place for the “Health and Wellbeing” lead members. Meetings will be taking place shortly for “Children’s” and “Adult Social Care”. Notes and actions from the two meetings that have taken place were circulated.
- 4.3 Area Chairs were asked how they could see the roles progressing and also how they were linking in with their Area Lead Members at this early stage. Different approaches have been adopted in different areas including one to one meetings (which are proving time consuming) and group meetings being arranged prior to Area Committee meetings. In some cases Chairs were delaying until the executive member meetings have taken place.
- 4.4 Cllr Peter Gruen stressed that support for the Area Lead Member roles should predominantly come from the services and not the area teams. This support should involve briefings to Area Lead Members on national, citywide and local issues. It was felt that in the past for the champion roles there were different experiences in different areas and that there needed to be consistency of support in all areas. Area Chairs need to make Cllr Peter Gruen aware if they feel that support is not forthcoming.
- 4.5 Kathy Kudelnitzky will be maintaining contact with service leads to iron out issues as they arise.

5.0 Corporate Communications / Area Committees

- 5.1 Colin Dickinson, Communications Officer, attended with a report outlining support available to Area Committees from the corporate communications press team.
- 5.2 Assistance can be given to address some of the issues raised in the review of area working such as advertising / promoting committee meetings, raising awareness of the role of the area committees, engaging the public around local issues and priorities, publicising area committee actions and crediting members’ input and financial support.
- 5.3 It is clear that this links into the wider aims for enhancing Area Committees and Kathy Kudelnitzky, Chief Officer – Communities, distributed a timeline for shorter term improvements to Area Committee business and also a timeline for establishing a “community council” model.
- 5.4 The issue of branding was raised and it was felt that using the LCC branding alone did not provide enough credit for the local input of members and Area Committees.
- 5.5 It was mentioned that Area Chairs should be issuing a press statement after each meeting to promote progress and decision making. These are already being produced by Area Teams but it was felt that assistance and guidance from Corporate Communications would be useful in this area.
- 5.6 It was stressed that as well as promoting individual successes, more work needed to be done to gain an understanding from the public of the role of Area Committees, the strategic work that is carried out, and how the public can

influence this. Colin Dickinson stated that he was the contact for Area Committees if they needed wider issues to be promoted or publicised.

- 5.7 It was pointed out that significant support from the Communications Team would be needed if the council is to successfully change the identity of Area Committees. Questions were raised as to whether the team had the capacity to achieve this or if extra resources needed to be called upon. It was agreed that James Rogers would have discussions with Corporate Communications over capacity issues.
- 5.8 There needs to be a move to more modern methods of publicity to include new social media. It was raised that the use of photographs would be more likely to interest the media, but that support would be needed to do this most effectively. It was mentioned that large organisations have a tendency to try to control messages. We need to be quicker and more spontaneous. Use of twitter, face-book and youtube can provide instant publicity opportunities.
- 5.9 It was suggested that more emphasis could be placed on community charters and the "you said – we did" model of updating the public. It was also suggested that more onus should be placed on partner organisations to publicise the support that they receive from Area Committees. This should include linking in with organisations that have their own publicity circulation. Also community radio stations can be a good way of providing local information.
- 5.10 It was also pointed out that more effort needed to be put in to reaching hard to reach communities such as those where English is not widely spoken.

**James
Rogers**

- 5.11 It was agreed that Kathy Kudelnitzky would have a discussion with Colin Dickinson and Sally Wimsett to explore the short term and strategic approach to communications.

**Kathy
Kudelnitzky**

6.0 Youth Services

- 6.1 Ken Morton, Head of Service Young People and Skills, attended to provide an update on the Youth Service restructure and delegation to Area Committees.
- 6.2 It was pointed out that for the delegation to be successful the service would need to identify and make available officers to provide support and information to elected members. The Area Teams don't have the capacity or detailed knowledge to provide support on their own. Ken assured the meeting that the service is aware of the support needs required.
- 6.3 Ken Morton is in the process of meeting all Area Chairs within the three areas to discuss their particular needs. The service is also engaged with the scrutiny working group to establish what is "good youth work" and how this can be achieved. This work is also looking at targeted breeze activities and discussions and findings will be fed back to the Children's Area Leads.
- 6.4 Meetings have taken place within the service, and are taking place next week with the current third sector providers, to explain the new Area Committee client role. Area Chairs and Area Leads will be made aware of the existing external contracts that are in place within their areas.
- 6.5 The restructuring of the in-house service is well underway although some employee issues have cropped up which need to be dealt with. Middle manager appointments have been made and these details will be provided to Area Chairs. There may be a slight delay, approximately a week, before appointments for the full team are made. This information will also be provided to Area Chairs before the end of the month.
- 6.6 Discussions with Area Chairs will provide transparency over staffing, resources

available and contracts already in place in each patch. More detailed discussions can take place over deployment, commissioning issues and the appropriate mechanism for an ongoing dialogue with the Area Committees. Ken Morton will broker the relevant parties to be involved in local discussions.

- 6.7 Ken Morton will agree a timeline with the Area Leaders which can be worked up into a 2 year framework. Options for Area Committees will range from subtle improvements to a significant shake up of provision.
- 6.8 Area Chairs requested draft papers in advance of the meetings being arranged to allowed considered input to the discussions.
- 6.9 It was suggested that a timetable of meetings needed to be arranged locally with officers in Children's Services and Area Chairs.

7.0 Any Other Business

- 7.1 It was mentioned that Cllr Mulherin and Ian Cameron had been due to attend this meeting but due to the change of date of the meeting, and their commitments to an international visit, they were unable to attend. It was asked that they be invited to a future meeting. **Sarn Warbis**
- 7.2 A detailed report on this year's wellbeing spend at the half year stage will be brought to the next meeting.
- 7.3 A draft protocol for recording meetings of committees, boards and panels was circulated. This had been provided by Andy Hodson, Head of Governance Services and is being considered by General Purposes Committee at the end of October. Area Chairs were invited to provide any comments in advance of this meeting to Andy Hodson. Sarn Warbis will email the draft protocol to Area Chairs and ask for comments to be passed to Andy Hodson. It was pointed out that approval to record meetings is currently agreed by the chair of each meeting, and that although generally permission should be granted, chairs need to be mindful of confidential items. **Sarn Warbis**

8.0 Date of Next Meeting

- 8.1 Monday 25th November 2013, 13:30 – 15:30, Committee Room 4, Civic Hall

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